

2026 CCPA Career Counsellor's Chapter AGM

June 9.2026, 4:00 – 5:00 p.m. (EST)

Via Zoom

Present: Jen Davies, Judith MacKinnon, Christine Frigault, Karen Barclay-Matheson, Dawn Schell, Roberta Borgen, Clarisa Andrade, Muneerah Ramji

Jen Davies (past president) chaired the meeting and made all motions, all of which were approved/accepted by a majority.

Welcome

Land Acknowledgement (Jen Davies, who also invited others to make their own)

Approval of Agenda for this Meeting – moved by Roberta Borgen, seconded by Dawn Schell

AGM Business:

1. Approval of 2025 AGM minutes – moved by Judith MacKinnon, seconded by Jen Davies
2. Approval of President's Report – Jen Davies – moved by Jen Davies, seconded by Roberta Borgen * with some event additions noted
3. Approval of Treasurer's Report – Christine Frigault - moved by Dawn Schell, seconded by Roberta Borgen
4. Social Media Report – N/A but if anyone is interested, please advise Jen
5. Election/Update of Executive for 2026/2027 (all terms 2 years total)
 - a. Past President: Jen Davies (no action required)
 - b. President: Vacant (no nominees)
 - c. President-Elect role: Judith MacKinnon (entering Year 2 of 2 year term)
 - d. Treasurer: Christine Frigault re-elected
 - e. Members at Large (3):
2 Vacant roles: Tanya Bilsbury re-elected, Michael Huston elected
Pat McIntosh (1 year remaining)
6. Invitation to share [Career Counselling Guidelines](#) for any counselling context with colleagues - Jen Davies
7. Brainstorm on Chapter activities – ideas for future events:
 - PD course on ethics, supervision needs of career counsellors (Roberta)
 - Increasing caseload complexity/workload demands of career counsellors (Pat)

- Research interview with Rebecca Hudson-Breen on climate informed career counselling (Dawn)
- Mental health burden for women in skilled trades:
<https://winsett.ca/leadership-program/> (Pat)
- Send additional ideas to Jen; consider offering some of these during Canada Career Month (November)

Other discussion:

- Chapter membership is up 40, unsure of the reason; discussion around the fact that we offered a number of events this year which may have contributed.
- Chapter bylaws need updating.

Reminders of available grants and criteria:

Practitioner Grant

Vance Peavy Travel Grant

Find these here: <https://www.ccpa-accp.ca/chapters/career-counsellors/>

Gratitudes

Adjournment – moved by Judith MacKinnon

CCPA Career Counsellors Chapter
President's Annual Report - June 2026

Jen Davies

Introduction:

The Career Counsellors Chapter is engaged throughout the year in a range of activities.

- We engage through social media as well as communicating with our members via email.
- We host events on topics of interest to members which also come with Continuing Education Credits as appropriate.
- We are actively involved in Canada Career Month / with the Canadian Council for Career Development.
- We offer the *Career Counsellors Chapter Practitioner Grant for Practice-Based Research* and the *Vance Peavey Student Travel Bursary*
- We also represent the Chapter at national conferences (eg Canennxus) and in our relationship with CCPA.

Membership and Executive:

Membership numbers have been consistent over this past year compared to other years. Current membership: 292 (up about 40 from last year)

See the chapter webpage for the current executive:

<https://www.ccpa-accp.ca/chapters/career-counsellors/>

Meetings:

The Executive met regularly via videoconference over the past year, holding a total of 4-5 meetings at which minutes were taken.

Chapter Finances:

The finances of the Career Counsellors Chapter are stable.

See Treasurer's report (below).

Priorities 2024-25:

In addition to ongoing activities, in 2022-23 we began a conversation about the purpose of the chapter. That work took a pause due to exec personal capacities and the CCPA head office review of the organization's structure (which would affect how/whether chapters continue to exist). We may pick this up again, depending on exec interest.

Communications and Member Outreach

The Chapter used formal channels to reach our members:

- Communiques were distributed to members via email a few times throughout the year.
- We could not 'staff' the social media portfolio - if someone might be interested, please connect!

Events

- We hosted a series of 4 informal talks with the TISC, PSE, Social Justice and Climate-Informed Counselling chapters on intersections with career development.
- Oct 2025 collaboration with Douglas College on the specific career development challenges of Skilled Immigrants (educational session for members).

- Nov 2025 webinar with Dr. E. Bowering and Christine Frigault on "An experientially mediated career development group increases core competencies and career development in university students"
- We were proud to sponsor a speaker in collaboration with the CCPA Indigenous Circle chapter.
- We planned a joint CCPA, VRA and National Career Development Certification panel on the scopes of practice and certification overviews (June 17 2026 - after this AGM)

Registration Link:

<https://crm.ccpa-accp.ca/public/event/details/6b20191add0922f873c524a4e138be8145534949/1>

- We had planned in 2023-24 to survey our membership for further ideas about professional development opportunities (amongst other information we aim to collect), but we did not because we learned that CCPA head office was doing some chapter-level consultation (all chapters). We are still interested in your input.

Canadian Council for Career Development (3CD)

The Chapter is an engaged member of the 3CD. Our involvement this year included the following:

- Judith MacKinnon has continued to represent the Chapter on the Canada Career Month initiatives.

Canada Career Month

- There was not a lot of national action this year
- Contributed individually to CCM events/activities in our own workplaces

Advocacy for the Career Counselling Speciality in the Profession

Led in 2023 and 2024 by Dawn Schell, we have published a set of Career Counselling Guidelines for use by counsellors from any specialty:

<https://www.ccpa-accp.ca/chapters/career-counsellors/>

We also presented the Guidelines at a Cannexus panel (online) and at CCPA 2026 Annual Conference in Halifax (in-person).



Our Chapter continues to work with CCPA leadership regarding how we can most effectively collaborate with CCDF and CCCD around the

ongoing project to update career development practitioner competencies, and how counsellors support career development across the lifespan.

Awards

The annual **Dr. R. Vance Peavy Travel Bursary** was not awarded this year.

We will continue to make efforts to encourage student work in Career Counselling through promotion of this award.

The **Practitioner's Research Grant** was not awarded this year.

We will continue to make efforts to encourage researchers in Career Counselling through promotion of this award.

Career Counsellors Chapter 2026 Annual General Meeting Treasurer's Report

Bank Account

Opening Balance – May 8, 2025	\$15, 765.70
Closing Balance – May 7, 2026	\$16, 790.50

Comments

We are in a good financial position. Signing authority for the account is current Treasurer, Christine Frigault, Chapter President, Jen Davies, and former President-Elect Anansia Leslie (who is no longer on the Executive so should be updated this year with new signatories). Monthly statements were issued around the 5th of each month. Expenses were paid via digital banking e-transfers and the Treasurer has ensured formal meeting minutes and/or executive email exchanges support all transactions with copies of these documents stored in our chapter Google drive.

Income

Twice a year, the Chapter receives direct deposits from head office. These are from Career Counsellor Chapter membership payments, charge-back for monthly teleconference calls (none this year as meetings have been online), awards, webinar royalties and translation fund.

October 2025 Deposit	\$1,630.00
March 2026 Deposit	\$1,625.00
<i>Total Chapter income</i>	<i>\$ 3,255.00 + interest</i>

Expenses (May 1, 2025 to May 7, 2026)

CCPA Conference support (Judith Mackinnon)	\$1000.00
Virtual CANNEXUS conference support for Identities in Career Counselling speakers (Christine Frigault, Dawn Schell, Anansia Leslie, Bailey)	\$896.00
CANNEXUS Conference chapter social (Jen Davies, Tanya Bilsbury)	\$92.06
Indigenous Chapter speaker honorarium (Judy Letendre)	\$500.00
<i>Total Chapter Expenses</i>	<i>\$ 2,488.06 + bank fees</i>

Respectfully submitted,
Christine Frigault, Treasurer, Career Counsellors Chapter

