

**2026 CCPA Post-Secondary Counsellor Chapter
Annual General Meeting Minutes**

Friday June 5, 2026 at 10am MST/12pm EST

Virtual/Zoom

Attendees: Danni Lei, Jessica Isenor, Cathy Underhill, Ricardo Avelar, Jeananne Robertson, Clarissa Andrade, Genevieve Barriere, Paula Pothier, Mehdi Mohammadi-Kaji, Stanley Prescott, Kirsten Kramer

1. Call to Order Danni Lei
2. Welcome and Land Acknowledgements Danni Lei
3. Approval of Agenda of the 2026 AGM Danni Lei
 - Ricardo Avelar moved, Jessica Isenor seconded. Approved.
4. Approval of Minutes of the 2025 AGM as presented Danni Lei
 - Cathy Underhill moved, Mehdi Mohammadi-Kaji seconded. Approved. No changes.
5. Reports:
 - 5.1 President Report Danni Lei
 - Purpose of report is to showcase the work of the Chapter
 - Provided an overview of activities that the Chapter was involved in over the past year, spoke to ongoing initiatives and activities
 - Highlights included: community conversation event, research initiatives over the past year, Jessica representing Chapter at Canada Career month event
 - Lot of research updates; more detail will be provided under ongoing initiatives
 - No questions from the floor
 - 5.2 Treasurer Report Jessica Isenor
 - Shared updates about financial status.
 - Clarified lack of movement in report, process of approving payments for President to attend CCPA conference, reflected in minutes and CCPA National reconciliation
 - Monthly fees expected to remain the same; next membership fee transfer expected in September
 - Membership has increased by 12 to a total of 201 as of March 2026.
 - No questions from the floor
 - Jessica Isenor moved to accept report as submitted; Ricardo Avelar seconded. Approved.
6. Ongoing Initiatives
 - 6.1 Research Danni Lei

- Provided updates about upcoming and current research initiatives
- Noted that Member at Large, Annelise Lyseng, takes leadership role in research
- Chapter website has been updated with a research section, including posters and published research papers
- More research currently underway including results from focus groups on community referrals
- Communication/updates on research to continue via Chapter Newsletter to members
- No questions from the floor

6.2 Awards

Danni Lei

- Provided updates about awards that are being updated/revamped, including travel award (for purpose of attending conferences)
- In process of uploading new application form to chapter website
- No questions from the floor

6.3 Bylaw Amendments

Danni Lei

- Provided updates about chapter Bylaw Amendments underway
- Danni has been working on these in conjunction with Jessica for clarity of language and enhanced flexibility re: hosting of AGM as well as the addition of a student member role
- Outlined process of approval (amendments to be reviewed by chapter members, will have 30 days, electronic voting will be initiated; a special meeting may be called if warranted by questions/feedback from members; final approval will be sought from CCPA Head Office).
- No questions from the floor

6.4 Upcoming Events

Danni Lei

- Provided updates about upcoming events
- Intention to host more Community Connection events/gatherings for purpose of connecting with peers, sharing resources, cultivating community
- Plans are underway to invite a speaker during fall semester
- No questions from the floor

7. Confirmation of Executive: Election of Officers

Danni Lei

From By-Laws:

"4.3 Election and Terms of Office: On the occasion of the Annual General Meeting of the members, the positions of President, President-Elect, Secretary, Treasurer, and two Members at Large shall be filled for a two (2) year term. One Member at Large shall be filled for a one (1) year term. This shall be done by means of an election or by acclamation."

The following roles do not require action:

Past-President (Danni Lei), Member at Large (2 year term – Jeananne Robertson), Secretary (Cathy Underhill), Treasurer (Jessica Isenor)

Roles That Require Action – Election by Vote or Acclamation:

President (2-year term):

Candidate: Ricardo Avelar

- Ricardo was acclaimed into the role.

Member-at Large (2-year term):

Candidate: Annelise Lyseng

- Annelise was acclaimed into the role.

Member-at Large (1-Year Term):

Candidate(s): Chloe Miller, Stanley Prescott

- Voting proceeded anonymously via Mentimeter.
- Stanley Prescott was voted into the position.

President-Elect (2-year term): VACANT

Candidate(s): No expressions of interest received to date - Open to Floor

- No expressions of interest from the floor
- Members invited to follow up with President/Executive members at a later date if interested in more information about the role

8. Other Business Arising

- No new business arising
- Ricardo thanked Danni for her excellent service in role of Chapter President

9. Adjournment

- Jeananne Robertson moved to adjourn meeting. Cathy Underhill seconded. Motion carried; meeting adjourned at 10:43am.