



CCPA Board of Directors Meeting
January 18, 2023 / le 18 janvier 2023
6:00 – 8:00 p.m. (ET) / 18 h 00 à 20 h 00 (HE)

Present: Kathy Offet-Gartner (Chair), Jen Rowett, Sylvie Arseneau, George Maringapasi, Cynthia Schoppmann, Corrine Hendricksen-Eldershaw, Carrie Foster, Lori Rudniski, Kevin Alderson, Rabeea Siddique, Janis Campbell, Kaitlyn Munn, Kim Hollihan (Secretary)

Guest: Tony Laderoute

Regrets: Siri Brown, Nicola Sherwin-Roller

Absent: Liette Goyer, Arash Kameli

Agenda

1. Welcome
2. Approval of Agenda
3. Approval of Minutes
4. Conflict of Interest
5. Budget for Fiscal Year 2023 - 2024
6. CEO Evaluation
7. Background on BC Presentations
8. BCACC
9. FACTBC
10. BC Discussion
11. Information Updates
12. Next Meeting
13. Adjournment

1. Welcome

- Kathy Offet-Gartner welcomed everyone to the meeting and extended her appreciation for their attendance.

2. Approval of the Agenda

Motion: To approve the agenda as presented.

Moved by Carrie Foster. Seconded by Kaitlyn Munn.
CARRIED

3. Approval of Minutes

Motion: To approve the Minutes of the November 30, 2022 Board meeting as amended.

Moved by Lori Rudniski. Seconded by Sylvie Arseneau.
CARRIED

4. Conflict of Interest

- None declared.

5. Budget for Fiscal Year 2023 - 2024

- Tony Laderoute, Manager, Finance and Operations joined for this agenda item.
- There were no questions from the Board on the budget.
- Board members recognized and thanked Tony for putting together a comprehensive and thorough document that was easy to read and understand.
- Thanks as well to Tatiana Eremina, Accounting Coordinator and George Maringapasi, Treasurer for their contributions and support.
- Tony informed the Board that the financial integration project is progressing well.

Motion: To approve the Budget for Fiscal Year 2023 – 2024 as presented.

Moved by Corrine Hendricken-Eldershaw. Seconded by Sylvie Arseneau.

CARRIED

6. CEO Evaluation

- Kathy Offet-Gartner provided an overview of a new CEO evaluation process to be piloted and launched this month.
- The previous CEO evaluation tool had been in place for several years, was cumbersome, reaped little in the way of meaningful feedback and had lost its relevance.
- iHR, an external human resources firm, collaborated with the Executive on the development of an evaluation process and online survey tool to be completed by the Board and National Office Managers.
- When all the data has been collected by iHR, aggregated (and anonymous) information will be shared with Kim Hollihan, CEO.
- The evaluation process will also include a self-assessment by Kim.
- Board members will receive a link to the bilingual survey from iHR with the deadline to complete.
- Thanks in advance for participating.

Action:

- Board members are asked to please complete the CEO evaluation survey by the date indicated in the invitation email from iHR.

7. Background on BC Presentations

- Kathy Offet-Gartner provided background for this evening's 2 BC presentations.
- The BC government introduced the Health Professions and Occupations Act (HPOA) in October 2022 and the Bill received royal assent in November 2022.
- The BC Minister of Health has expressed a commitment to regulate the counselling profession under this new act.
- BCACC has been working with government and other regulatory colleges to help prepare for regulation and they have invited CCPA to partner with them.
- The proposed partnership would involve collaborating on regulation but also has an advocacy focus.
- The advocacy focus would see the associations formally endorsing each other and their respective designations, co-presenting to universities, partnering on events and activities such as publications and conferences, and offering benefits such as member discounts on webinars and workshops.

- The proposed CCPA-BCACC partnership would require CCPA to work exclusively with BCACC on regulation.
- CCPA has collaborated with FACTBC in pursuit of regulation for many years and has made significant contributions both financially and in-kind.
- Last year, when the Board was reviewing the LSF for FACTBC, there was an agreement to renew CCPA membership for one-year only and to take the coming year to review the partnership, monitor the regulation landscape and build a relationship with BCACC who had left FACTBC in 2022.
- Representatives from BCACC and FACTBC will present for 10 minutes each this evening and answer any questions from the Board.

8. BCACC

- Michael Radano, CEO, BCACC provided an overview of their association which represents approximately 80% of the counselling profession in BC.
- He gave an update on the status of regulation in the province, highlighted how BCACC is working with government to prepare for regulation and spoke to the benefits of a partnership between CCPA and BCACC.

9. FACTBC

- Michelle Oucharek-Deo, Chair, FACTBC provided an overview of their federation and how they have worked together over many years to advocate for regulation of the profession.
- Michelle spoke to the positive relationship FACTBC has with the regulation consultant with the BC government, with whom they meet regularly.

10. BC Discussion

- Following the 2 BC presentations, a lengthy discussion ensued on the pros and cons of leaving FACTBC and entering into a partnership with BCACC.
- Concerns were shared and questions asked.
- An email message from Siri Brown, who was unable to attend tonight's meeting, was shared with the Board.
- Siri expressed her support of leaving FACTBC and starting a formal signed partnership with BCACC, deeming this to be in the best interest of BC members.
- In preparation for tonight's meeting, a consultation was held with the BC Chapter President and Treasurer who also indicated their support for this way forward.
- Additional information will be gathered and provided via email to assist the Board in making a decision, including further input from CCPA volunteer leaders in BC.
- The aim is to make a decision soon given the pending LSF for FACTBC, their February 24, 2023 AGM and the progress BCACC is reporting on regulation prep, including ministry level meetings.

11. Information Updates

National Office:

- For the first time, an author (Celina Caeser-Chavannes, Can You Hear Me Now) joined the staff book club and it was a rich learning experience for all present.
- Karina Albert commenced maternity leave effective January 16, 2023.
- Ghada Torkhani (gtorkhani@ccpa-accp.ca) is the successful candidate for the Executive Assistant position and will start January 23, 2023.

Conference:

- Close to 100 submissions to present at the October 2023 conference were received.
- Proposals are under review by teams of members and decisions will be made later in January.
- Program and registration will be launched late February.
- Partnerships have been established with 6 organizations totalling \$17,000.

12. Next Meeting

- The next Board meeting is February 15, 2023, 6:00pm ET via zoom.

13. Adjournment

Motion: To adjourn the meeting.

Moved by Corrine Hendricken-Eldershaw.

President

Date

Summary of Motions

Motion: To approve the agenda as presented.

Moved by Carrie Foster. Seconded by Kaitlyn Munn.

CARRIED

Motion: To approve the Minutes of the November 30, 2022 Board meeting as amended.

Moved by Lori Rudniski. Seconded by Sylvie Arseneau.

CARRIED

Motion: To adjourn the meeting.

Moved by Corrine Hendricken-Eldershaw.

Summary of Action Items

Task Number	Minute Reference	Task	Date	Responsibility
1	6	Please complete the CEO evaluation survey by the date indicated in the invitation email from iHR.	Date to be determined	Board Members