

# CCPA TISC Meeting Minutes

<b>Date &amp; time:</b>	April 20, 2021 at 16:00 ADT
<b>Location:</b>	Zoom Conference Call
<b>Minutes prepared by:</b>	Andrea Rivera

## Agenda

1. Call to Order
2. Approval of minutes (March 16th)
3. President's update
4. Award
5. Recruitment and upcoming AGM
6. Financial Items
7. Communications (newsletter)
8. Other items (if required)
9. Adjournment

## Attendance at Meeting

<i>Name</i>	<i>Organization</i>	<i>Name</i>	<i>Organization</i>
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**ATTENDED**

Sherry Law	<i>Past- President</i>	Linda Rombough	<i>National Board Liaison</i>
Constance Lynn Hummel	<i>Director at Large</i>	Andrea Rivera	<i>Secretary</i>
Dawn Schell	<i>Treasurer</i>		
Michelle Mani	<i>Member-at-Large</i>	Constance Lynn Hummel	<i>Director at Large</i>
Nick Clark	<i>Director at Large</i>		

**REGRETS**

Andrea Rivera	<i>Secretary</i>	Lawrence Murphy	<i>Director at Large</i>
Elise Meertens	<i>Director of Communications</i>	Nick Clark	<i>Director at Large</i>
Serge Hall			

## Meeting Notes, Decisions, Issues

- Call to order 4:04
  - 156 members for TISC
  - Agenda: Awards, conference and recruitment and newsletter
- Awards
  - We've selected (motioned) for the 2 awards for individual practitioner and student awards. Details are available in the e-mail chain
  - Urgently, we need to provide the main office a 2-minute video for each award recipient. Michelle has volunteered to record these videos. Linda will share her dropbox with Michelle to then send to CCPA
  - Motion was passed through e-mail vote: April 18, 2021 – "Result of Vote (TISC Awards)"
    - Based on these results, the motion to proceed with awarding these two nominees an award as been passed, and will be noted in this Tuesday's meeting minutes
- Conference
  - Awards ceremony is on May 6<sup>th</sup>
  - We have been asked to submit a portal
  - Themes must be selected for each day of the conference tied to our portal/booth
  - Recruitment process could be implemented and tied to the theme
  - Volunteers among the board were recruited to create introduction videos for the TISC portal/booth and respond to questions fielded during conference
  - Aiming for May 1<sup>st</sup> to tie everything together
- AGM
  - Recruitment must be prioritized
  - Discussions on new official roles to be established for the future of TISC to retain expertise from specialized and experienced individuals (consultants). This is due to concerns around the burdens of board work.
- Newsletter
  - Must be released within the next few days
  - Content and themes were discussed
- Financial report
  - \$4135.70 in coffers after cheques cashed from donations.
  - We can discuss prizes for the portal/booth

## Action Items

No	Action	Assigned to	Due Date	Status
1				
2				
3				

**Records of Decision**

No.	Record of Decision	Date
1		
2		
3		

**Next Meeting**

	16:00 ADT	Zoom Conference Call	
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