**Minutes of the Annual General meeting**

**May 09 2020 12:00 noon EST**

**Teleconference 1.800.509.6344 PC 0560595#**

https://us02web.zoom.us/j/380332406?pwd=VFZEL1ZJU2pxQ1UvWFdEcDF0ektwZz09

**Procès verbal de l’Assemblée générale annuelle**

French Translation

**ATTENDANCE/ PRÉSENCES:** Cathy Underhill (President); Gerard Vardy (Treasurer); Amy Rubin (Secretary); Brandon McElhaney (Vice President); Lorraine (Student Liason); Phyllis Hodges (Member-at-Large); Bonnie Hildebrand; Jesse Dymond; André Lorrain; Roger Thiessen; Jordania Goldberg; Lisa Wilvert; Marilyn Balderson; Sadekie Lyttle – Forbes; Diana

Cathy Underhill, President, called the AGM to order at 12:00 noon EST. Cathy introduced the executive, thanked everyone for attending the AGM, including those who called into the AGM from across the country. She led participants in a starting prayer. Participants gave an introduction.

1. **Motion to Approve 2020 Meeting Agenda / Proposition d’adoption de l’ordre du jour de l’Assemblée de 2020**

**Motion**: Phyllis moved that the 2019 Meeting Agenda be approved.  
 Brandon seconded the motion. No abstentions. All in favour. Carried.

1. **Minutes of the previous AGM 2019 held by teleconference on 14th May 2019/ procès verbal de l’AGA en 2019 à teleconference de May 14th 2019**

Cathy presented the minutes of the last AGM and gave a summary of the meeting minutes held by teleconference 14th May 2019.

**Motion**: Brandon moved that the 2019 AGM Meeting Minutes be approved as read.

Amy seconded the motion. One abstention. All others in favour. Carried.

1. **Nominations and Appointments** : **President** / **Vice President/ Secretary / Student Liaison positions / Nominations du/ de la /** **les postes de president, vice-****président, secrétaire, et liaison etudinate**

Gerard Vardy, Past President, asked for nomination for the vacation positions:

**Lorraine Smith MacDonald,** Student Liaison was nominated for the position of President. **Lorraine Smith MacDonald** accepted the nomination.

**Motion:** Amy moved that Lorriane Smith MacDonald ‘s nomination be accepted and approved for the President position. Brandon seconded the motion. No other names were put forward after three calls. No abstentions. All in favour. Carried.

Brandon McElhaney was nominated for position of Vice President. Brandon McElhaney accepted the nomination. No other names were put forward after three calls. Phyllis moved, Lorraine seconded. No abstentions, all in favour. Motion carried.

Call was put out by Gerard Vardy for nominations for Secretary position from the floor. No nominations after three calls.

**Sadekie Lyttle – Forbes and Rebecca Woolf were** nominated for the position of Secretary. As neither of these candidates were present, the election for Secretary will be deferred. Lorraine will follow up.

**Motion: Lorraine moved election of Secretary will be deferred until the next meeting.** Brandon seconded the motion. No abstentions. All in favour. Carried.

Jesse Dymond was nominated for the position of Student Liaison. Jesse Dymond accepted the nomination.

**Motion: Brandon moved that Jesse Dymond** nomination be accepted and approved for the position of Student Liaison. Lorraine seconded the motion. One abstention. All others in favour. Carried.

**The following individuals accepted to complete their terms: Brandon McElhaney, Vice President; Gerard Vardy, Treasurer; Cathy Underhill, Past President. No vote was necessary.**

Cathy Underhill, President, took the time to express a warm welcome the newest members of the Chapter Board.

·         Lorriane – President

·         – Secretary

·       Jesse – Student Liaison

1. **President's Report/ Rapport du Président**

Each attendee received a copy of the 2019-2020 President’s Report, covering the period November 2019 through to March 2020. Cathy reviewed the report with those in attendance.

**Motion**: Amy moved to accept the report as read. Lorraine seconded the motion.

No abstentions. All in favour. Carried.

1. **Treasurer's Report / Rapport de la trésorièr**

Gerard Vardy, Treasurer presented the financial report to those in attendance.

**Motion**: Gerard moved to adopt the Treasurer’s Report as presented, for the period April 1, 2019 – March 31, 2020 . Phyllis seconded the motion. No abstentions.

All in favour. Carried.

**Sadekie Lyttle – Forbes** arrived to meeting. She accepted the nomination. Lorraine made motion that Sadekie be approved. Andre seconded the motion. No abstentations. All in favour. Carried**.**

1. **New business/ Nouvelles affaires**
2. The following are included in the AGM meeting minutes as action items for the new board:
3. Amendments to the Chapter Bylaws / modifications aux statuts du chapitre
   1. Motion 5: Proposed change to Bylaws regarding number of Member at Large positions
   2. Motion to change Chapter Bylaws Item IV, The Executive Members, 4.2, which currently reads “The Executive Members shall consist of a President, Vice-President, Past President, Secretary, Treasurer, and one (1) member at large.” to read “The Executive Members shall consist of a President, Vice-President, Past President, Secretary, Treasurer, and up to three (3) members at large.”

Brandon moved to make the adjustment, Sadekie seconded. All in favour. Motion carried.

* 1. Motion 6: Proposed change to Bylaws and definition of Spirituality in Counselling (I.1.2) - (Amy Rubin)
  2. Under Item I, Constitution, Motion to add the following statement to the Chapter Bylaws, Constitution (Item I.1.2) and to the Chapter website definition of Spirituality in Counselling such that it reads “The Spirituality in Counselling Chapter is a multi-faith chapter open to individuals working from any spiritual tradition.” In addition to “a group of counsellors with a special interest in responding to clients who desire to have spirituality included in the counselling process.”

Roger proposed the addition of 5e phrase “spiritually minded”.

Roger moved they be accepted. Amy seconded. One abstention. All others in favour. Motion passed.

* 1. Motions to accept the nominations and election of nominated officials to the SCC 2020 Chapter Executive: (i) Motion to elect (name of nominee) to position of President; (ii) Motion to elect (Brandon McElhaney) to position of Vice-President; (iii) Motion to elect (name of nominee) to position of Student Liaison; (iv) Motion to elect (Cathy Underhill) to position of Past President

1. Webinar – following AGM

1. **Date of AGM 2020/ Date de la prochaine AGA 2020**

Our next AGM will be held at the CCPA Conference May 2021, Edmonton, AB with the exact date and time to be determined by the Board.

Cathy thanked everyone who was present for the AGM.

Brandon moved to adjourn the meeting at 1:06 PM (EST). All in favour.