

Animal Assisted Therapy in Counselling Chapter  
AGM  
Minutes July 16, 2020

Present: Eileen Bona, Kayla Shore, Wendy Tredger (regrets), Sue MacIntosh, Julia Wassef, Susan Cressy, Marylin Balderston, Nancy Blair, Karina Albert (CCPA)

1. Vote to Approve the AGM Agenda

Proposed: Susan Cressy

Seconded: Nancy Blair

Vote: all in favour

2. Vote to Approve the Minutes from June 17, 2020

Proposed: Sue MacIntosh

Seconded: Julia Wassef

Vote: all in favour

3. Vote to Approve the Past President's Report

Proposed: Susan Cressy

Seconded: Kayla Shore

Vote: All in favour

4. Vote to Approve the Interim President's Report

Proposed: Julia Wassef

Seconded: Nancy Blair

Vote: all in favour

5. Vote to Approve the Interim Treasurer's Report

Proposed: Susan Cressy

Seconded: Julia Wassef

Vote: all in favour

6. Vote to Approve the Executive Slate

Proposed: Marylin Balderson

Seconded: Susan Cressy

Vote: all in favour

Elected Executive

Eileen Bona - President

Nancy Blair - Past President, Animal Voice

Kayla Shore - Treasurer

Wendy Tredger - Secretary

Kylie Bartel - Communications

Sue MacIntosh - Member at Large

Sue MacDonald - Member at Large

Julia Wassef - Member Large

7. Vote to Approve Eileen Bona and Kayla Shore having Signing Rights on the Bank account

Proposed: Susan Cressy

Seconded: Marilyn Balderson

Vote: all in favour

8. Vote to Approve the plan at the Servus Credit Union.

- the plan that charged \$15/month.

Proposed: Sue MacIntosh

Seconded: Julia Wassef

Note: Sue MacIntosh asked if the account has a debit or credit card. Kayla Shore explained that the account has a card that acted as a debit card, i.e., when used, the money came off the account immediately.

9. Vote to Approve Chapter Guidelines

In the discussion before the vote, the following were agreed upon.

- i) At a later date, the Executive would propose an amendment so that Executive members could vote by proxy.
- ii) At a later date, the Executive would propose a new name.

Proposed: Nancy Blair

Seconded: Julia Wassef

Vote: all in favour

Discussion:

Eileen Bona led a discussion of the Survey recently completed. She presented the basic results and it was agreed that the results, given that they were presented so that participants were anonymous, could be sent to

the executive members. There was discussion about when it was best to next contact the chapter members in toto. Karina Albert (CCPA) said that the CCPA tended to work with the 'active months' and therefore suggested sending a Chapter Notice in September.

This led to a discussion of how to best communicate with the membership. Facebook was discussed as a possibility. Google docs was also suggested, particularly for work on documents. Nancy Blair said that she had found that most of the communication that came from members in the past was about training and certification. Therefore, it would be good to have a 'place' where people could go for this information. Karina Albert spoke of the CCPA Member Portal. The Executive appeared to be most interested in the educational/webinar capability. Chapter Members could register to participate in an event and could receive a CEC for participating. The CCPA would take care of the logistics and could provide the executive with the registrants. Training and certification topics were presented as possible event topics.

This led into a discussion of insurance through the CCPA and that led into talking about certification options. There was a general discussion about the document provided by the CCPA Insurance Company and if/how someone could prove that they had the competencies in order to have a successful claim. Nancy Blair explained that she had had conversations about this with Karina Albert in the past. Karina Albert said that she would be happy to discuss meeting with the insurance company with the Executive.

Eileen Bona said that she and Sue MacIntosh had started preliminary discussions on core competencies and guidelines for practice in AAI's and that they would continue that work together prior to a discussion with the executive.

#### 10. Vote to Adjourn the Meeting

Proposed: Susan Cressy (no seconder required for this vote)

Vote: all in favour