

MINUTES – Annual General Meeting
CCPA POST SECONDARY COUNSELLORS CHAPTER
Thurs., May 8, 2020
11 am Atlantic, 10 am Eastern, 8 am Mountain
Virtually Via Zoom

In attendance:

Jen Davies
Judith MacKinnon
Erin Crossland
Annelise Lyseng
Dawn Schell
Elise Kruithof
Jeananne Robertson
Juliana Wiens
Kathy Offet-Gartner
Lee Murphy Nobbs
Lu Ann Dietrich
Sheldon James Hill
Claude Lavoie (called to duty early)

1. Call to Order Jen Davies

10:06am. For the attendance record, kindly adjust your name so it is complete on your Zoom identity. Click on 3 blue dots -> rename – thank you!

2. Welcome and Land Acknowledgements Jen Davies

Jen Davies read the University of Toronto Scarborough land acknowledgement.

3. Approval of Minutes (May 14, 2019) Jen Davies

Motion made. Passed.

4. Reports:

4.1 President's Report (Jen Davies)

- Overview of Chapter survey results (12% return rate among membership)
- Financial Priorities / Treasurer's report

Motion to approve reports passed.

5. Election of Officers Jen Davies

Slate below proposed after some discussion and nominations. Passed with 100% acclamation using online poll.

ELECTED AND CONTINUING

Past President:

June Harper

President:

Jen Davies

President-Elect:

Sheldon Hill (stepped into role in Dec 2019)

Secretary:

Lu Ann Dietrich

Treasurer: -vacant-

Member at Large (1 Year):

Jeananne Robertson

Member at Large (2 Year):

Annelise Lyseng (stepped into role in Dec 2019)

Member at Large (2 Year): -vacant-

6. New Business

6.1 Position Paper Discussion

Dawn: Career Chapter position paper took a while but it has been really helpful as a “status” of the field, practical value as student services underwent reorganization, will have relevance to PSC as well! Many 24/7 supplements now available to PS students (incl in paper – is it useful vs cost? Value? Affecting access to people services?)

Kathy: re tightening budgets counselling sometimes perceived as a risk management strategy but replaceable/not a priority, students are not accessing the 24/7 services at institutions she is aware of because they prefer people services

Lee: ditto. Seeing value of certification diminished maybe by 24/7 services and unclear or inconsistent roles/practices in hiring.

Annelise: wants to help! Working group to be formed? (Jen: Yes- this will be necessary as not all participants who wish to contribute to the position paper are part of the Chapter executive)

6.2 Research Award Discussion

Jen: Career Chapter had to spend a bunch of money (not supposed to accumulate) and we funded awards to use it; first award was a theory/model validation; Dawn: current project is assessment of a model for online career counselling (details Mon AGM)

6.3 Social Media Portfolio – *available*

Lee provided info. on social media accounts – Twitter and Facebook, number of followers (approx. 50 each account at this time), types of info. being circulated (trends in PS Counselling, PD opportunities, events, etc.). The handles were shared in the chat text (Twitter @CCPA_PostSecond; CCPA Post-Secondary Counsellors Chapter on Facebook)

Social media portfolio remains available (no expression of interest in taking on this function among incoming executive).

6.4 Other

Note: conversation filled in from Zoom meeting chat log.

Erin: How centers are operating remotely? Platforms? How collecting intakes online?

Sheldon: Western not using a video one, so mostly telecounselling (legal reasons not to use Zoom due to chance of interference); intake done via email for confidentiality/ease (fillable form); not a lot of new people (less interest in not-in-person counselling)

Lu Ann Dietrich - Selkirk College : Zoom

Kathy Offet-Gartner : Google Meets (with it's own In -House server) and extra security. at MRU (Calgary). Only doing phone counselling.

Dawn Schell : At first we sent encrypted documents for intake, incl “if you type your name we consider it a signature” – but now we have VPN so not encrypting anymore (students struggled with it). Now University of Victoria - has created a VPN for students. They have to install it and then are sent a link to the consent and intake forms and that can be uploaded to our Titanium. UVic is only doing phone counselling at the moment

Annelise Lyseng : MacEwan in Edmonton is using doxy.me for video and/or phone. [Kathy endorsed doxy.me for her private practice.]

Elise - Burman University Lacombe Alberta : We use doxy.me <https://doxy.me/>

Juliana Wiens : At Saint Mary's, we've been using Microsoft Teams because it's protected by some of the SMU firewalls, etc., and students have to use their university email to access it. Students have the choice of video chat or phone appointments. For intake, we've been emailing an intake form, then asking students to fill it out, scan it, send it back, or if they don't have a scanner, include a statement in the body of the email saying that their printed name serves as their signature.

Lee Murphy Nobbs : Our group at NBCC is currently looking at setting up Career Counselling through Microsoft Teams. At NBCC, Counselling for students (personal/MH) is presently being delivered via phone or asynchronous. text/email

Jen: U of T Scarborough career centre and counselling centre using Teams, Skype is built in and students log in with Uni credentials via Office365 subscriptions.

Erin: Teams only allows so many faces, so problematic for running groups!

Kathy: Google Meets allows you to see more faces, seems to have solid stability, pretty intuitive.

7. Adjournment

Meeting adjourned at 11:00 a.m. Eastern Time precisely.