

## CCPA Technology and Innovative Solution Chapter (TISC) Meeting Minutes

<b>Date &amp; time:</b>	January 21, 2020
<b>Location:</b>	Teleconference
<b>Minutes prepared by:</b>	Sherry Law and Linda Rombough

Agenda		
1.	Call to Order	Linda
2.	Motion to Approval Agenda	Linda
3.	President's Update – (2020 CCPA Conference)	Linda
4.	Financial Items & Update – (conference fees, chapter fees, etc.)	Dawn
5.	Communication Update	Andrea & Elise
6.	Review and discussion of Proposed Visioning Session at Edmonton Pre-Conference	
7.	New Items	
8.	Setting date for Next Meeting	
9.	Adjournment	Linda

Attendance at Meeting			
<i>Name</i>	<i>Position</i>	<i>Name</i>	<i>Position</i>
Linda Rombough	<i>President</i>	Dawn Schell	<i>Treasurer</i>
Sherry Law	<i>Past President</i>	Constance Lynn Hummel	<i>Director at Large</i>
Serge Hall	<i>Board Liaison</i>	Nick Clark	<i>Director at Large</i>
Dawn Schell	<i>Treasurer</i>		
<b>REGRETS</b>			
Elise Marteens	<i>Secretary</i>	Andrea Rivera	<i>Communications Director</i>
Michaela Slipp	<i>Director at Large</i>	Lawrence Murphy	<i>Director at Large</i>

Meeting Notes, Decisions, Issues
<p><b>Main topics for discussion</b></p> <ol style="list-style-type: none"> <li>1. 13:05 call to order</li> <li>2. Dawn firsts, Sherry seconds the approval of agenda.</li> <li>3. We have the chapter president's meeting earlier in January. Focus of discussion was mainly on the upcoming conference, specifically enrollment and registration. We are set to have AGM to have the Friday morning (8<sup>th</sup> at 7am). It was either early or late, and we decided to opt for the early meeting. There is also a</li> </ol>

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chapter table that will be manned on Saturday around noon.  
Linda will be happy to attend, and others are welcome to join.

4. Everything is now settled for direct deposit. Our funds have been deposited. We have \$2461.48 in the bank.
5. President's note is being completed. Andrea and Elise are now doing the final touches to be released to board for approval. Elise can benefit from more content for newsletters.
6. A. Discussions with Karina have begun, and she feels confident that there will be space to host the visioning session on the afternoon of the 7<sup>th</sup>.  
  
B. The board may be able to share the costs funding the session. There is room for negotiating the price for the consultant (current estimate \$6500).  
  
C. Serge can bring the proposal to the national board for review to see the possibility for funding. Feedback on proposal welcome.

Some feedback: Can we create a report or webinar on the results? How is attendance for preconference? Is the technology piece available live? How about fall for another opportunity that involves technology. Communications plan will be well planned as outcomes for session. Clarification of what the strategic plan for the event may be beneficial.

An RDF is needed for request for funds from National board. How much is the chapter willing to contribute while also providing the conference travel subsidy.

7. None
8. 18<sup>th</sup> Feb, 1:00 ADT
9. 13:58 Sherry motions to adjourn, Constance seconds

Welcome to Serge, our new national board liaison!

1.

### Next Meeting

February 18, 2020, noon EDT			
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