



CCPA's Response to COVID-19 and its Effect on the CCC Designation

CCPA is aware that students and universities across the country have been affected by COVID-19, particularly students who were set to graduate this semester or begin/complete practicums. We have been receiving inquiries about our response to the pandemic and what we are doing to help CCC applicants during this difficult time.

Our Executive, Board, Committees and National Office have been working together diligently to address concerns quickly and effectively. We would like to share the following measures we have taken in response to the outbreak to help address questions CCPA has received and assist you in your decision-making process.

1) Official Transcripts & Criminal Record Checks

CCPA is assisting members applying for our CCC designation but unable to get official versions of some of their documentation specifically due to closures caused by the COVID-19 outbreak by enabling them to send unofficial versions of specific documents for a limited amount of time. Along with this documentation, they must attest to a list of conditions including the truthfulness of their self-attestation, the understanding that official versions must be sent to CCPA by September 1, 2020, and understanding that their CCC status will be revoked if these conditions are not met.

2) Direct Client Contact Hours:

We have recently passed a motion directed at accommodating students who graduate during this time and are looking at obtaining their CCC designation, despite not having enough Direct Client Contact hour requirement for practicums:



Purpose of Motion: to accommodate the unprecedented issue of recent graduates applying for CCC who have not completed the required 150 hours of direct client contact during their practicum due to COVID-19.

Motion:

That counselling graduates who apply for certification will be offered the CCC-Q if they have completed between 75-149 direct client hours at their practicum site and meet all other requirements.

That during their CCC-Q qualifying period, applicants will be required to complete the number of direct client contact hours they are missing and engage in direct supervision with a qualified supervisor calculated at .10 times the additional direct client contact hours required. At the discretion of the Registrars, the completion of additional supervision hours may be required on a case-by-case basis.

That applications from counselling graduates who apply for certification with less than 75 hours of direct client contact hours will be evaluated on an individual basis with the request for the on-site supervisor or practicum instructor to submit a letter of support to explain why the applicant's direct client contact hours are below 75.

3) **Direct Client Contact Hours & E-Counselling:**

We are aware that some universities are enabling students to complete their direct client contact hour requirement via e-counselling (including telephone) methods. Although CCPA does not typically allow for those hours to be completed via e-counselling, the following temporary policy has been approved:

Purpose of Motion: To accommodate students and recent graduates who have been practicing e-services in their practicum due to COVID-19 crisis. This motion is an exception and is being considered only because of the COVID-19 crisis. It is not meant to set precedent with any certification requirements going forward once the COVID-19 crisis is over.

Motion:

That students and/or recent graduates whose practicums were interrupted due to COVID-19 and who have completed 75 hours of face to face direct client contact hours, and a combination of 75 hours of face to face and e-counselling (possibly 75 hours of e-counselling) will qualify for CCC if they can prove their e-counselling DCC hours have direct supervision at a ratio of 5 : 1.

Please note that, while CCPA is making adjustments to our requirements, universities are responsible for setting the standards on their own programs and CCPA will not be advising students on how to proceed with their programs.