



CANADIAN COUNSELLING AND  
PSYCHOTHERAPY ASSOCIATION  
L'ASSOCIATION CANADIENNE DE  
COUNSELING ET DE PSYCHOTHÉRAPIE

## Call for Presenters!

The CCPA 2020 Conference will be held from May 7 – 10, 2020 at the Westin Hotel in Edmonton, Alberta. The Pre-Conference day will be held on May 7, 2020. The Conference will be held from May 8 – 10, 2020.

The Canadian Counselling & Psychotherapy Association (CCPA) invites you to submit a presentation proposal. Please share this Call for Presenters with your colleagues. Thank you for your interest in our conference. We look forward to your submission.

*\*Please note that Intermediate and Advance level presentations will be given priority during the selection process. This does not apply for Poster sessions.*

### Instructions for Submissions

- 1) Applications must be received as follows: a
  - a) Pre-Conference Application must be received by **August 12, 2019**. Applications will not be accepted after the deadline.
  - b) Conference Applications must be received by **October 21, 2019**. Applications will not be accepted after the deadline.
- 2) A confirmation of receipt of the proposal will be sent to the email address for the Contact Person listed on the application form.
- 3) For submissions with more than one presenter, all communication will be sent to the Contact Person.
- 4) The Program Committee reserves the right to make final presentation selections. Presenters will be notified of final acceptance and regrets via e-mail to the Contact Person.



- 5) By submitting a presentation proposal, it is understood that the presenter(s) agree(s) to present and to participate as proposed, if accepted. **The conference registration fee and all other expenses incurred to attend are the responsibility of the presenter(s). All conference presenters MUST register for at least the day of their presentation.**
- 6) Write an accurate program description, as you want it to appear in the final program. One of the biggest disappointments is attending a session that is not what you thought it was going to be! The Program Committee reserves the right to edit abstracts.
- 7) Presenters are invited to submit summary reports and copies of their presentations/handouts for possible publication and/or to be posted on the conference website.
- 8) Organizers encourage the submission of presentation proposals in either official language. Sessions can be offered in French or English. A limited number of sessions will be translated simultaneously. The Program Committee will select the sessions to be simultaneously translated and the Conference Coordinator will contact the presenters for their agreement.
- 9) Presenters are responsible for copying their handouts/presentations for distribution to session participants.
- 10) The Program Committee may accept more than one presentation from a single speaker. This will be determined on a case-by-case basis given the number of presentation proposals available and the mix of topics submitted.
- 11) By submitting a presentation proposal, it is understood that the presenter(s) agree to be part of an evaluation process that asks conference participants to evaluate each session they attend.
- 12) Please note that a laptop and an LCD projector will be available for every presentation.



## Application Evaluation Process

Each application will be reviewed and evaluated using the following criteria:

- Completeness and accuracy of application
- Relevance to intended conference audience (described below)
- Length of presentation requested and schedule availability. Space is limited. Please indicate your preference on the application.
- Language of presentation. Organizers are committed to offering presentation opportunities in both official languages.
- Level of presentation. The organizers encourage presentations aimed at different levels of knowledge: introductory, intermediate or advanced.
- Style of presentation (provide attendees with a variety of session formats to choose from). Examples:
  - **Interactive**, using demonstrations, discussions and/or lectures.
  - **Individual presentation/demonstration** – intended to provide an opportunity for participants to learn about innovative effective programs and practices related to the various topics listed.
  - **Panel discussion** – intended to target a specific issue or idea. Using a variety of perspectives, the discussion should provide alternative solutions, interpretations or contrasting points of view on the subject.
  - **Hands-on** – intended to actively engage participants over fifty percent of the session time, dealing with curriculum, best practices, and obtaining new skills.

## Intended Audience

It is expected that around 500 participants will attend. Intended audience includes:

- Counsellors
- Educators
- Career practitioners



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- Community agencies
- Universities and colleges
- Employment services
- Policy makers

As a Conference attendee, you will receive a special hotel room rate at the Westin Hotel.

**For more information, please contact:**

**Alene Holmes**, *Conference Coordinator*

(506) 446-9159

[conference@ccpa-accp.ca](mailto:conference@ccpa-accp.ca)