

CCPA Tech Chapter Meeting Minutes

Date & time:	July 13, 2018 15:00ADT
Location:	Teleconference
Minutes prepared by:	Elise Meertens

Agenda

Main topics for discussion

- Approval of April, May, and June minutes
- Introduction to new executive: Andrea Rivera
- Setting of the AGM date for the 2019 Conference.
- We now have 167 members from 167!
- Proposal to add to chapter website
- Reconciliation involvement
- IAC ethics roundtable at next conference
- Next Newsletter
- Guidelines

Attendance at Meeting

<i>Name</i>	<i>Organization</i>	<i>Name</i>	<i>Organization</i>
ATTENDED			
Sherry Law	<i>President</i>	Linda Rombough	<i>President-Elect</i>
Michel Turcotte	<i>National Board Liaison</i>	Elise Meertens	<i>Secretary</i>
Dawn Schell	<i>Treasurer</i>	Andrea Rivera	<i>Director of Communications</i>

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Nick Clark	<i>Director at Large</i>		
REGRETS			
Micheala Slipp	<i>Director at Large</i>	Lawrence Murphy	<i>Director at Large</i>
Constance Lynn Hummel	<i>Director at Large</i>		

Meeting Notes, Decisions, Issues

- Approval of April, May, and June minutes
 - Could not approve April with attending members. May cannot be approved until next AGM.
 - Approved June.
- Introduction to new executive: Andrea Rivera
- Setting of the AGM date for 2019 Conference. Tuesday May 14, 2019 at 4:45pm local time.
- Proposal to add to chapter website
 - Proposed including a mission/purpose, connection to social media, history, how we can be assistance to members, inclusion of the past Newsletters, and any upcoming professional development activities.
- Truth and Reconciliation Involvement
 - Discussion: How does reconciliation look with technology involvement and technology accessibility?
 - Potential ideas: promote culture preservation and maintenance, dissemination, spread awareness through technology to prevent mislabeling and misunderstanding.
 - Executive members to contribute to the 150 word reflective statement.
- IAC ethics roundtable at 2019 conference
 - IAC is encouraging contribution and collaboration from/with organizations or chapters.
 - Good opportunity for TISC to offer thoughts on ethical technology use.
- Next Newsletter
 - Including "Dear Abby:" section about the use of technology. The membership asks about the use of technology in practice and the response is in the newsletter.
- Guidelines
 - Final revisions are in progress.
 - Current version and references will be posted to the Chapter website soon.

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Action Items				
<i>No</i>	<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>	<i>Status</i>
1	Dan to be removed as an Admin from the Facebook account	Sherry	ASAP	Done
2	Change signatory with bank from Dan to Elise	Dawn	ASAP	In process
3	Notify CCPA Conference Organizers of the preferred AGM date and time.	Sherry	1 month	
4	Write additional pieces to add to the Chapter website.	Elise	1 month	
5	Create a document to contribute to the 150 word reflective statement for TRC involvement.	Sherry	ASAP	
6	Begin a "Dear Abby" section for Newsletter	Elise	1 month	
Records of Decision				
<i>No.</i>	<i>Record of Decision</i>	<i>Date</i>		
1	Approval of June minutes. Dawn moves to approve. Nick seconds. Passed unanimously.	July 13, 2018		
2	Next AGM will be Tuesday May 14, 4:45pm-6pm.	July 13, 2018		
Next Meeting				
August 10, 2018	15:00 ADT	Teleconference		