

**CCPA Board Meeting
May 8-9, 2018
8:30am – 5:00pm CT
Delta Hotel
Winnipeg, Manitoba**

Present: John Driscoll (Chair), Natasha Caverley, Jen Rowett, Michel Turcotte, Andrea Currie, Madeleine Lelievre, Leah Lewis, Kathy Offet-Gartner, Jacqui Synard, Jamie Warren, Marion Clorey, Carrie Foster, Serge Hall, Meredith Henry, Vicki-Anne Rodrigue, Joyce Milligan, Barbara MacCallum, Kim Hollihan, Karina Albert

Agenda

1. Indigenous Acknowledgement
2. Welcome
3. Approval of Agenda
4. Approval of Minutes of April 19, 2018
5. Conflict of Interest
6. Audited Financial Statements
7. Directors Discussion
8. Board Self-Evaluation – Quantitative Data
9. Information Updates
 - a. Advocacy and Partnerships
 - b. Third-Party Billing
 - c. Regulation
 - d. Conferences
 - e. Supervision Symposium
 - f. Indigenous CEC Project
10. Research Task Group Sub-Committee Update
11. TRC Sub-Committee
12. Reflections on Day 1
13. AGM Preparation
14. SK Director
15. CACEP Rejuvenation Project
16. Legislative Support Fund Application – FACT BC
17. Student Symposium
18. Committee Meetings/Reports
19. Board Self-Evaluation – Qualitative Data
20. Next Meeting
21. Adjournment

1. Indigenous Acknowledgement

- Jamie Warren, incoming National Indigenous Director, opened the Board meeting with an Indigenous acknowledgement.

2. Welcome

- John Driscoll welcomed everyone to the Board meeting.

- John extended thanks to National Office staff for their work in organizing the Board meeting and conference.

3. Approval of Agenda

Motion: To approve the agenda as amended.

**Moved by Serge Hall. Seconded by Leah Lewis.
CARRIED.**

4. Approval of Minutes

Motion: To approve the minutes of the January 18, 2018 Board meeting.

**Moved by Kathy Offet-Gartner. Seconded Vicki-Anne Rodrigue.
CARRIED.**

5. Conflict of Interest

- None declared

6. Audited Financial Statements

- CCPA received a clear audit.
- Barb MacCallum reviewed the financial statements with the Executive.
- The COMPASS loan is completely paid (1 year ahead of schedule).
- CCPA has moved into a space 30% larger and therefore rent will increase in the next fiscal year.
- The salary base will be increased because of the market adjustments.
- Congratulations to Karina Albert on the savings achieved in reducing the amount of paper used by the Association.

Motion: To receive the audited financial statements for the year ending January 31, 2018.

**Moved by Michel Turcotte. Seconded by Andrea Currie.
CARRIED.**

7. Directors Discussion

- This agenda item is intended to provide more space for discussion by Directors at the Board meeting.
- Directors were invited to email discussion topics prior to the meeting. Five were received.
- John Driscoll reminded Directors they have a direct line of communication to him as President.

Discussion Topic #1: MMIWG Inquiry – Jamie Warren

- In May, 2017, the Indigenous Circle Chapter (ICC) applied for standing with the MMIWG Inquiry and was 1 of 50 groups that received standing.
- The ICC was also approved for funding in the amount of \$33,900 for external legal counsel fees and disbursements.

- The ICC faced an ethical dilemma as they asked themselves if they wanted to be aligned with an inquiry that was not trauma-informed and not reflective of Indigenous ways of healing.
- After much reflection, the ICC decided to withdraw its application. Kim Hollihan was consulted and a response prepared by Cathrine Chambers, ICC Executive, and submitted to the MMIWG Inquiry. Other groups also withdrew.
- Jamie is asking if CCPA, as an Association, should take a stance on the inquiry. She will consult the ICC Executive on their proposed next steps and follow-up with Kim.
- Thanks to Jamie for the update. It is important to educate our members on this topic and the ICC is applauded for their work.
- Suggestion that the TRC Sub-Committee of the Board could collaborate with ICC in this area, for e.g., through a related webinar or panel discussion.

Actions:

- Jamie will send to the Board the ICC letter that was sent to the MMIWG Inquiry declining standing and funding.
- Jamie will email Kim suggestions (for e.g. a press release) from the ICC re: next steps and Kim will bring these suggestions to the Executive for review.

Discussion Topic #2: Inuit Mental Health – Andrea Currie

- CCPA advocates in the area of Indigenous mental health, for example, an issue paper written by a team from the ICC, a Hill Day, and a presentation and submission to the Liberal Mental Health Caucus.
- At a meeting with the Inuit Tapiriit Kanatami (ITK), it was brought to CCPA's attention that Inuit mental health had not been appropriately addressed in the Indigenous mental health issue paper. The issue paper was revised/reprinted and a commitment was made to develop an issue paper specific to Inuit mental health.
- Andrea has taken on a leadership role to chair a sub-committee for the ICC Inuit mental health issue paper.
- Andrea sent an invitation to all CCPA members working in the north to participate on the sub-committee and 5 people responded.
- As learned through this collaborative process, Inuit mental health is a unique field within Indigenous mental health, comparable to how Indigenous mental health is a unique field within mental health. This has been an experience of deepening humility and a realization that an issue paper is not appropriate – we first need to educate ourselves.
- The National Inuit Suicide Prevention Strategy from ITK is a good place to start in educating. A list of resources has been prepared by sub-committee members.
- Lack of Inuit voice on the sub-committee at present.
- Looking for engagement from the Board and Association on this new direction, a more appropriate beginning stage, to build meaningful relationships and explore how CCPA can help.
- Social media and technology will likely be key resources.
- Information from CCPA's Northern Initiative could be helpful to Andrea/the sub-committee and will be shared by Natasha Caverley.
- Thank you to Andrea for this important work and for articulating it so beautifully.

- Suggestion to invite Faith Deontie, ITK, to the November 2018 Board meeting.

Actions:

- Natasha Caverley will share information from CCPA's Northern Initiative with Andrea.
- Andrea will send the National Inuit Suicide Prevention Strategy of ITK to Kim Hollihan for distribution to the Board.

Discussion Topic #3: Issue paper – Vicki-Anne Rodrigue

- Vicki-Anne is proposing an issue paper on the impact of mental health in the workplace following incidents of workplace violence, harassment and sexual harassment and to highlight the #MeToo campaign.
- This is a timely and relevant topic given the reading of Bill 65 at Senate to amend the Canada labour code.
- Interesting and pertinent topic. Counsellors/psychologists could have clients from both perspectives.
- It would be important to explore both sides/perspectives and their respective responsibilities.
- The Career Counsellors Chapter is working on an issue paper related to career development and mental health.
- Kim Hollihan will connect Vicki-Anne Rodrigue with the President of the Career Counsellors Chapter to explore possible collaboration.
- The CCPA Blog is another option for writing on this topic.

Discussion Topic #4: Ontario Situation – Jacqui Synard

- Jacqui provided an overview of the situation in Ontario (summary document was included in Board binder)
- Concern re: accessing supervision for those in private practice given proclamation of the controlled act of psychotherapy in December 2018 and direction by the College of Psychologists of ON that psychologists cannot supervise the controlled act outside their college.
- If psychologists can't supervise psychotherapists this could impact access to third party billing. Some members have expressed concern and uncertainty about their ability to practice. CCPA's third party billing project is longer-term.
- Jacqui and Vicki-Anne, with assistance from National office, are conducting a survey of ON members to determine the extent of these issues.
- Important to educate our members on requirements. NCR Chapter is having a session May 30, 2018 to discuss CRPO requirements, supervision and third party billing with Barb MacCallum and Kim Hollihan.
- Consider membership communication strategies – continue sending CRPO messages to members.
- Opportunity to demonstrate our value to members. CCPA is more than cheap professional liability insurance.
- Jacqui was thanked for sharing this information as issues faced in ON may surface in others. Situation in ON somewhat unique due to proclamation of controlled act.

- Michel Turcotte mentioned *Tipping Point* document from QC that distinguishes between counselling and psychotherapy. This could be useful and Michel will share with the Board once available. In QC, psychotherapy is an activity not a profession.

Discussion Topic #5: Quebec – Carrie Foster

- Some counsellors moving into QC who are unable to obtain psychotherapy permit as they are not eligible to join any of the Orders (ie regulatory colleges).
- If a professional is moving from one regulated province to another regulated province, the AIT must be followed. There is an ombudsperson in each province who defends these cases.
- ON has granted reciprocity and QC has not.
- **Action:** Barb MacCallum will connect Carrie with ombudsperson. A legal consultation will be sought depending on the outcome with the ombudsperson.
- Board members are reminded that if they encounter AIT/inter-provincial mobility issues, please contact Barb MacCallum.

8. Board Self-Evaluation – Quantitative Data

- John Driscoll did a PowerPoint presentation which highlighted the results of the self-evaluation.
- Discussion ensued on Director's responsibility regarding regular communication with Student Reps. Is regular communication required?
- Karen Lamarche coordinates the student rep program from National Office. Karen has bi-monthly check-ins with the student reps.
- The Director's role is to recruit the student rep(s), co-present at universities (if feasible), and be available for support.
- In some provinces, geography is an issue as is the number of universities. Erika Tilson, Certification Coordinator, visited universities in southern ON last year. This initiative was positive and productive and Erika is in discussions with other Directors about regional tours in the fall of 2018.
- Does this need to be a paid position? Important to visit universities, build relationships with Counsellor Educators, and provide consistent messaging. Suggestion that a RDF proposal could be submitted for a paid position to visit universities, offer webinars to students on topics of interest/relevance such as career opportunities in the field and offer incentives.
- Updated list of student reps can be found on the CCPA website.
- Ask Karen Lamarche to inform Directors of student reps finishing and when opportunities arise.
- Question posed if qualitative information is available from the Director self-evaluations. John agreed to prepare a summary for Day 2 of this Board meeting.

9. Information Updates

a) **Advocacy and Partnerships** – Kim Hollihan (see attached PowerPoint presentation)

b) **Third Party Billing**

- Contact lists for the target audiences have been developed and outreach has begun.

- Tailored PowerPoints have been developed for the target audiences.
- CCPA is an exhibitor (Monika Green, Registrar and Julie Holden, Project Consultant) at the annual national conference in St. John's, NL of the Canadian Life and Health Insurance Association (CLHIA). CLHIA represents 99% of the insurance industry. Targeted media outreach resulted in Monika doing a province-wide live evening news interview with NTV while in St. John's for the conference.
- Kim Hollihan and Julie Holden are delivering a webinar to CLHIA mental health working group members in June.
- Infographic – should statement on cultural competence be adjusted? Can we say that counsellors/psychotherapists are trained in this area? Our Code of Ethics does require cultural competency. Does the CCC require a course on cultural competency? No, such a course would be considered an elective.

c) **Regulation** – Barb MacCallum (see attached PowerPoint presentation)

d) **Conferences**

- The 2019 CCPA conference, in partnership with IAC, will take place in Moncton. Members of the planning committee will do a presentation at this year's banquet and closing ceremonies.

e) **Supervision Symposium** (November 13-14, 2018)

- Invitation list has been developed. Save the date e-cards and letters of invitation will be disseminated later in May.
- Keynotes have been secured.
- Representatives from regulatory colleges and FACTs will be invited. There will likely be a follow-up event in 2019/20 just for regulatory colleges and FACTs.
- Kim Hollihan will send Jamie Warren a copy of the supervision symposium RDF.
- John Driscoll indicates this event shows the leadership of CCPA in the area of clinical supervision. Thanks to Beth Robinson and Blythe Shepard for co-chairing.

f) **Indigenous CEC Project** – Natasha Caverley (see attached PowerPoint presentation)

- Positive feedback and gratitude from Board on this ground-breaking initiative: the amount and quality of work, meticulous thoughtfulness, and gathering of input from all required. Applaud the committee and special thanks to Natasha Caverley for her leadership.
- This is a critical example of CCPA's progressive leadership in the field of mental health. CCPA should promote with humility this work (why and how we did it) to our members (for e.g., via the website, Cognica) and our stakeholders such as coalition/alliance partners. Encourage others professional associations to do the same type of initiative.
- QA Committee Chair recognized the significant amount of work and research that went into the various phases of the initiative.
- The launch of the initiative will be announced (with pride!) at the AGM.

10. **Research Task Group Sub-Committee Update** - Natasha Caverley (see attached PowerPoint presentation by)

- The sub-committee demonstrated due diligence with this report.
- Review by National Office of the status of recommendations provided context and grounding. Thanks to Barb MacCallum and Kim Hollihan for preparing it.
- Important to keep in mind the time lapse from when this project was initiated (2014) and the report produced. Need to move beyond the paper to ask the question *now what?* What are the lessons learned from this experience?
- Recommendations section aspirational but also doable.
- Need to consider potential workload impacts.
- The sub-committee recommends 2 CCPA presentations at the CCPA conference in Moncton – one national and one international. Support expressed by the Board. Much work has been put into this initiative and it's important to share.

Motion: To support the advancement of two CCPA presentation updates (domestic/national and international) at the 2019 CCPA Conference on the *interplay amongst counselling ethics and standards of practice, social justice, religious freedom, human rights and the Canadian and provincial/territorial legal systems when they are not aligned within the context of counselling and psychotherapy.*

**Moved by Meredith Henry. Seconded by Carrie Foster.
CARRIED.**

- Need to consider funding for representatives of the current sub-committee to present in Moncton as 3 of 4 members will no longer be on the Board.
- Review of Chart on status of recommendations: Sub-committee will be responsible to refer recommendations to the appropriate CCPA committees, task groups and Chapters, as identified (for e.g. recommendations re: counsellor educators/training programs will go to the CACEP rejuvenation initiative for consideration). Vicki-Anne Rodrigue, as the Board representative on the Code of Ethics and Standards of Practice update task group, will share relevant recommendations with Lorna Martin, task group Chair.
- Sub-committee will prepare a Cognica article and consider possible update to Board Orientation package.
- Sub-committee given a mandate until the November 2018 Board meeting to look at the *now what* question. Create a sustainability plan and prepare for succession planning.

11. **TRC Sub-Committee**

- The TRC sub-committee (Andrea Currie, Jamie Warren, Leah Lewis and Madeleine Lelievre) distributed and reviewed a document entitled “Action Suggestions” which pulled from ideas generated by the Board at the November 2018 meeting. Ideas were categorized according to actions we can take *As Individuals, As Directors, Within CCPA and Partnerships/Outreach.*
- Thanks to Bill Thomas for his leadership in ensuring a strong Indigenous theme and content at the 2018 conference.

- Directors encouraged to individually move forward with 3 of the actions identified under *As Directors* and report back at the November 2018 Board meeting (which did you choose, why, how did that go?).
Action: TRC Action Update will be added to the Directors reports.
- In small groups, Board members and National Office discussed the items under *Within CCPA* and reported back to the large group.
- Support expressed for Chapter Presidents to be briefed on the call for actions and invited to select as least one to implement.
Action: Jamie Warren will propose this idea to the Chapter Presidents at their conference breakfast meeting.
- The webinar recorded by Andrea Currie and Bill Thomas would be a useful resource for chapters.
- Recommendation that CCPA shares its work on the TRC calls to action and reconciliation with provincial and national coalitions/alliances of which CCPA is a member.
- Suggestion that the TRC sub-committee become a standing committee of the Board in order to formalize our commitment to the process of reconciliation and ensure integration in our work.

Actions:

- TRC sub-committee will submit draft terms of reference to the Governance Committee for review.
- Andrea Currie will send a copy of the TRC sub-committee report to the Board.

Motion: That the CCPA Governance Committee review the option of making the TRC Sub-committee a standing committee of the Board.

**Moved by Andrea Currie. Seconded by Kathy Offet-Gartner.
CARRIED.**

12. Day One Reflections

- Thanks to Karina Albert for planning the Board tour of the Canadian Museum for Human Rights and Board dinner at the Inn at the Forks.
- Reflections shared on growth of the Association, activities we're leading, collaborations with stakeholders, and our leadership in counselling/psychotherapy.
- The Directors discussion was a great opportunity to learn of challenges being faced and how they may impact other provinces.
- Revisited the TRC-related discussion from yesterday on the blanket exercise as a decision hadn't been made about doing it at the November Board meeting.
 - KAIROS Canada has copyright of the blanket exercise. There is a fee associated with it - <https://www.kairosblanketexercise.org/>.
 - Better not to have a Board member facilitate. Instead bring in an external facilitator such as a trustworthy elder.
 - Need to consider stages of readiness for Board members to participate.
 - Informed consent is important. Ensure Board members are adequately prepared and appropriately debriefed.

- Educational experience: exercise employs Indigenous ways of knowing, is experiential, involves the heart, need to be willing to sit with difficult feelings, support will be available.
- Could a Board member choose to observe and not participate?
- The blanket exercise could be a pre-conference workshop for Moncton. Jen Rowett will explore options for both the conference and the Board meeting.

Motion: To have an externally facilitated session of the blanket exercise at the November 2018 Board meeting.

**Moved by Jamie Warren. Seconded by Carrie Foster.
CARRIED.**

Action: If any Board member has a concern about participating in the blanket exercise, please speak with a member of the Executive or Barb MacCallum.

13. Preparation for AGM

- Directors are to let Barb MacCallum know if they plan to attend the 2018 AGM so John Driscoll can introduce those present. Fifty attendees are required to start the AGM.

14. SK Director

- One application was received for the SK Director. The applicant is Nicola Sherwin-Roller.
- The Executive reviewed the application and agreed to bring it forward to the Board.
- The application was provided to Directors for their consideration.

Motion: To appoint Nicola Sherwin-Roller to the Saskatchewan Director position.

**Moved by Joyce Milligan. Seconded by Serge Hall.
CARRIED.**

- Joyce Milligan, MB and Nunavut Director, mentioned at this time that she will be stepping down from the Board following this week's conference for health reasons. Joyce indicated she has really enjoyed being part of the Board these past 3 years.
- John Driscoll thanked Joyce for her significant contributions.

- **CACEP Rejuvenation Project** - Natasha Caverley (PowerPoint presentation attached)
- Thanks to Natasha for a great, detailed presentation.
- What relevance does CACEP have in ON? In ON, CRPO charges more for applications that include training completed at a non-accredited school. CRPO is not interested in partnering with CCPA re: CACEP. In ON, there are 14 counselling/psychotherapy associations so the College must be consistent in its work with all stakeholders. CRPO also prefers to work with the Alliance or Forum which represent a number of associations.

Action: Barb MacCallum will revisit CACEP with CRPO.

- IN QC, education/training committees from universities work directly with the Ordres on regulatory requirements.

- Need to communicate with universities and engage the Counsellor Educators on how best to promote CACEP and keep it on the radar.

15. Legislative Support Fund Proposal – FACT BC

- Annual membership dues to FACT BC are due.
- This is the fourth time CCPA has paid dues for its certified members in BC who would be eligible to join the regulatory college, once formed. The BC Chapter pays for its chapter members and CCPA for non-chapter members in BC.
- The annual dues per member have been reduced from \$20 to \$15 as FACT BC is not at the stage it had hoped to be regarding regulation.
- The LSF proposal was reviewed by the Executive who agreed to bring it forward to Board.

Motion: To approve the Legislative Support Fund application from FACT BC.

**Moved by Madeleine Lelievre. Seconded by Joyce Milligan.
CARRIED.**

16. Student Symposium

- Michel Turcotte provided a summary of the student symposium held in Quebec City, March 22-23 (report included with Board binder).
- CCPA provided interpretation services and this was much appreciated. Many delegates attended the sessions that were interpreted.
- Students organized the symposium with little support. A wonderful educational experience for students to coordinate the event and act as judges. It was empowering and CCPA is encouraged in the future to give more organizing responsibility to students for such events.

17. Committee Meetings/Reports

Awards Committee:

- PowerPoint presentation by Kathy Offet-Gartner.
- Conflict declared by Jacqui Synard and Meredith Henry.

***Motion:** Given the potential of a perceived, apparent or real conflict of interest, including the perception of preferential treatment, the Awards Committee moves that no Board Member who currently sits on the Board or the Executive Committee or National Office Staff shall be eligible for any of the CCPA awards, with the possible following exceptions:*

- Nomination **prior** to joining the Board
- Time limited awards (e.g., training materials, research article, thesis/dissertation)
- Exceptional circumstances (e.g., terminal illness; move countries)
- ***These exceptions would be analyzed on a case by case basis, and supported by a written rationale.***

**Moved by Madeleine Lelievre. Seconded by Serge Hall.
CARRIED.**

- New awards recommended by the Awards Committee will be sent to Governance Committee then Quality Assurance Committee for review.

Governance Committee:

- Board members were referred to Tab 6 of Board binder.
- An update was provided on future plans:
 - Policy Manual – review, emerging best practices
 - Guidelines for Technology – any actions stemming from the Board meeting
 - Manitoba Director position
 - Leave status for certified members
 - Use of names
 - Endorsement policy
 - Position statement policy
 - Awards

Quality Assurance Committee:

- Please refer to committee report in Board binder.
- Reviewed guidelines documents from Technology and Innovative Solutions Chapter.
- QA Committee will give a report to the Governance committee on their analysis of the Tool Kit.

Risk Management Committee:

- Highlights were noted including:
 - National office reorganization
 - Regulation chart, distribution of funds updated
 - COMPASS loan being paid off
 - Indigenous CEC Program
 - CACEP
 - Ethics Complaint Divisions
 - Diploma mills

Global Partnerships Committee

- Discussion on purpose and focus of the committee.
- Keeping track of global trends is the responsibility of National Office (Barb MacCallum and Kim Hollihan).
- Global Context Committee (proposed name change) to explore what international partners are doing. This is an opportunity to discover and share information on what has been done elsewhere on such topics as:
 - a. Indigenous
 - b. Youth mental health
 - c. Access to mental health services
- Request for 1 of the committee members to be included in the Research Paper sub-committee's international presentation at the 2019 CCPA conference.

- Recruit one new member for the committee.
- Global trends – research and communications piece.
- Play a role in understanding the global context:
 - a. Advocacy/partnerships update from Kim Hollihan - committee could provide information on the global view of those issues.
 - b. Align internationally
 - c. Give CCPA the opportunity to see where we fit in the global picture
 - d. Share information internationally
 - e. Engage in global dialogue with other associations
- Revamp terms of reference:
Action: the committee will submit a revised terms of reference to the Governance Committee.

18. **Board Self-Evaluation** – Qualitative Data

- John Driscoll provided a summary of Directors' comments.
- Longer teleconference meetings would allow more time for discussion, for example, 1.5 hours.
- Not everyone can do a monthly 1.5 hour teleconference. Some openness to every second or third meeting. Could depend on the agenda.
- Directors could propose a discussion item, submit a report, indicate time required and suggest a couple of questions for reflection.
- Telephone meetings are useful for administrative matters. Reserve face-to-face meetings for discussion.
- Are thoughts being expressed in a large group?
- Might be a need for longer in-person meetings.
- Could plan for a special meeting, if required.
- Some issues may come up – propose reserving for 1.5 hours with the intent of keeping it to 1 hour unless additional time required.
- Doodle poll for day of the week.

19. **Technology and Innovative Solutions S&Gs Presentation**

- Presentation by TISC representatives Dawn Schell, Linda Rombough and Lawrence Murphy.
- Connect to CCPA Code of Ethics and Standards of Practice.
- Important to consider liability issues.

20. **Next Meeting**

The next meeting will be June 21, 2018, 7:00pm ET.

21. **Adjournment**

Motion: To adjourn the meeting.

**Moved by Carrie Foster.
CARRIED**

President

Date

SUMMARY OF MOTIONS

Motion: To approve the agenda as amended.

**Moved by Serge Hall. Seconded by Leah Lewis.
CARRIED.**

Motion: To approve the minutes of the January 18, 2018 Board meeting.

**Moved by Kathy Offet-Gartner. Seconded Vicki-Anne Rodrigue.
CARRIED.**

Motion: To receive the audited financial statements for the year ending January 31, 2018.

**Moved by Michel Turcotte. Seconded by Andrea Currie.
CARRIED.**

Motion: To support the advancement of two CCPA presentation updates (domestic/national and international) at the 2019 CCPA Conference on the *interplay amongst counselling ethics and standards of practice, social justice, religious freedom, human rights and the Canadian and provincial/territorial legal systems when they are not aligned within the context of counselling and psychotherapy.*

**Moved by Meredith Henry. Seconded by Carrie Foster.
CARRIED.**

Motion: That the CCPA Governance Committee review the option of making the TRC Sub-committee a standing committee of the Board.

**Moved by Andrea Currie. Seconded by Kathy Offet-Gartner.
CARRIED.**

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**Moved by Andrea Currie. Seconded by Kathy Offet-Gartner.
CARRIED.**

Motion: To have an externally facilitated session of the blanket exercise at the November Board meeting.

**Moved by Jamie Warren. Seconded by Carrie Foster.
CARRIED.**

Motion: To appoint Nicola Sherwin-Roller to the Saskatchewan Director position.

**Moved by Joyce Milligan. Seconded by Serge Hall.
CARRIED.**

Motion: To approve the Legislative Support Fund application from FACT BC.

**Moved by Madeleine Lelievre. Seconded by Joyce Milligan.
CARRIED.**

Motion: To approve the Legislative Support Fund application from FACT BC.

**Moved by Madeleine Lelievre. Seconded by Joyce Milligan.
CARRIED.**

Motion: *Given the potential of a perceived, apparent or real conflict of interest, including the perception of preferential treatment, the Awards Committee moves that no Board Member who currently sits on the Board or the Executive Committee or National Office Staff shall be eligible for any of the CCPA awards, with the possible following exceptions:*

- Nomination **prior to** joining the Board
- Time limited awards (e.g., training materials, research article, thesis/dissertation)
- Exceptional circumstances (e.g., terminal illness; move countries)
- ***These exceptions would be analyzed on a case by case basis, and supported by a written rationale.***

**Moved by Madeleine Lelievre. Seconded by Serge Hall.
CARRIED.**

Motion: To adjourn the meeting.

**Moved by Carrie Foster.
CARRIED.**

Summary of Action Items

| Task Number | Minute Reference | Task | Date | Responsibility |
|-------------|------------------|--|------------------|----------------|
| 1 | 7 | Send to the Board the ICC letter that was sent to the MMIWG Inquiry declining standing and funding. | Jamie Warren | Asap |
| 2 | 7 | Email Kim Hollihan suggestions from the ICC re: next steps and Kim will bring these suggestions to the Executive for review. | Jamie Warren | Asap |
| 3 | 7 | Share information from CCPA's Northern Initiative with Andrea Currie. | Natasha Caverley | Asap |

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| 4 | 7 | Send the National Inuit Suicide Prevention Strategy of ITK to Kim Hollihan for distribution to the Board. | Andrea Currie | Asap |
| 5 | 7 | Connect Vicki-Anne Rodrigue with the President of the Career Counsellors Chapter to explore possible collaboration on issue paper. | Kim Hollihan | Asap |
| 6 | 7 | Send QC <i>Tipping Point</i> document with the Board once available. | Michel Turcotte | When available |
| 7 | 7 | Connect Carrie Foster with ombudsperson. Seek a legal consultation if required. | Barb MacCallum | Asap |
| 8 | 8 | Ask Karen Lamarche to inform Directors of student reps finishing and when opportunities arise. | Kim Hollihan | Asap |
| 9 | 9 | Send Jamie Warren a copy of the supervision symposium RDF. | Kim Hollihan | Asap |
| 10 | 10 | Share relevant recommendations from the research paper (see chart) with Lorna Martin, Chair of the Code of Ethics and Standards of Practice Update Task Group. | Vicki-Anne Rodrigue | |
| 11 | 11 | Add TRC Action Update to the Directors reports. | Karina Albert | For next reporting period |
| 12 | 11 | Invite Chapters to implement at least one TRC call to action. | Jamie Warren | Next Chapter Presidents meeting |
| 13 | 11 | TRC sub-committee will submit draft terms of reference to the Governance Committee for review. | TRC Sub-committee | Upon completion |

| | | | | |
|----|----|--|---------------------------------------|--------------------------------------|
| 14 | 11 | Send a copy of the TRC sub-committee report to the Board. | Andrea Currie | Asap |
| 15 | 12 | Explore blanket exercise options for both the 2019 conference and the Board meeting. | Jen Rowett | 2018 |
| 16 | 12 | Speak with a member of the Executive or Barb MacCallum if any concerns about participating in the blanket exercise, | Directors | Prior to November 2018 Board meeting |
| 17 | 15 | Revisit CACEP with CRPO. | Barb MacCallum | When appropriate |
| 18 | 17 | Send new awards recommended by the Awards Committee to Governance Committee then Quality Assurance Committee for review. | Awards Committee | Asap |
| 19 | 17 | Global Partnerships Committee submit a revised terms of reference to the Governance Committee. | Global Partnerships Committee members | Upon completion |