

Minutes of the 11 May 2018 Counsellor Educators AGM in Winnipeg.

1. Call to order and welcome remarks

Roberta Neault welcomed the members of the chapter and called the meeting to order. Motion to approve the agenda by Bill Borgen; seconded by Tom Strong. Adopted unanimously

2. Motion to approve the minutes of the May 2017 AGM in St. John's by Blythe Shepard; seconded by Lloyd Robertson. Adopted unanimously

3. President's Report

Using a summary document (see Appendix), Roberta Neault presented activities for the year 2017- 2018 and also the proposed major changes related to integrating supervisors within the the chapter.

The report for 2017-2018 was presented by Chapter President, Roberta Neault. A motion to accept the report was made by Lloyd Robertson and seconded by Marla Buchanan. Adopted unanimously.

4. Treasurer's Report

Liette Goyer presented the financial report for 2017-2018. She specified additional expenses for the months of April and May 2018. In addition, she indicated that the name change for the chapter will require changes to our bank account for the next year.

A motion to accept the financial report for 2017-2018 was made by Anne Marshall and seconded by Tom Strong. Adopted unanimously

5. Special Project Report

The chapter conducted a small study on Francophone programs in counseling and guidance, at the request of Liette Goyer. Roberta Neault thanked her for her work; Léah Lewis read the introduction to the report on Liette's behalf.

6. Proposed Name Change for Chapter

A member (Dr. Sharon Robertson) requested clarification regarding the admission of new members (trainers and supervisors) and whether there would be bylaw changes. The proposed changes were presented and voted upon.

From	To	Rationale
Counsellor Educators Chapter	Counsellor Educators and Supervisors Chapter	To more clearly welcome counsellor supervisors as active members of the chapter

It was moved by Blythe Shepard and seconded by Lawrence Murphy that the chapter

name changes to Counselor Educators and Supervisors Chapter. Adopted unanimously.

7. Proposed Bylaw Changes

(See complete proposed changes in the attachment to the Agenda previously sent to all members; the other changes were not substantive but, rather, to add clarity and to correct minor errors in spelling, word usage, grammar, and punctuation).

From	To	Rationale
1. Preamble: Counsellor Educators Chapter	Counsellor Educators and Supervisors Chapter	To more clearly welcome counsellor supervisors as active members of the chapter
2.4 counsellor educators	Add "and supervisors"	As above
4.2 counsellor educators	Add "and supervisors"	As above
6.3 President-Elect; President; Past-President; Secretary- Treasurer	Add "Director, Counsellor Educators; Director, Supervisors; and a Doctoral Student	Proposed new board positions to make workload more manageable and to ensure that Counsellor Educators, Counsellor Supervisors, and Doctoral Students have clear representation on the board
6.4 President-Elect shall be filled for a one (1) year period by means of an election by secret ballot	Add "and a Doctoral Student representative will be elected, also for a one (1) year period, by secret ballot"	The Doctoral Student representative will only be a 1- year commitment
6.4 At every second Annual General Meeting of the members, the position of Secretary-Treasurer shall be filled for a two (2) year period by means of an election by secret ballot	Add "In alternating years to the Secretary-Treasurer election, the positions of Director, Counsellor Educators and Director, Supervisors will be filled for two (2) year periods each, through election by secret ballot."	By alternating years, there will be minimal turnover each year

It was moved by Marla Buchanan and seconded by Anne Marshall to adjust the rationale fo 6.3 to correct an error (the change has been made above, from Counsellor Students to Counsellor Supervisors and to accept all of the proposed bylaw changes as presented by President, Roberta Neault. Adopted unanimously.

8. Election for the Vacant Positions on the Executive Committee

For each position to be elected, the President introduced the name of an individual willing to be elected for the position and then asked three times if there were nominations from the floor. As there were no further nominations, the following members were elected by acclamation :

President: Blythe Shepard

- This position was vacant because our President-Elect had to step down for medical

reasons.

President Elect: Leah Lewis

Past President : Roberta Neault

Secretary Treasurer : Liette Goyer (incumbent) will remain for another term

9. Election for Proposed New Positions on the Executive Committee

Following a similar process as for electing the President and President-Elect, we elected individuals for three proposed new positions on the Chapter Board (in anticipation of Bylaw Changes):

Director, Counsellor Educators: Robert Roughley

Director, Supervisors: Jillian Mannella

Doctoral Student Representative : Micheala Slipp

On behalf of the members of the chapter, Roberta Neault congratulated the newly elected members of the Executive Committee on their acclaimed appointments.

10. Announcements:

Updated CACEP Standards for Accrediting Counsellor Education Programs in Canada (Presented by Bill Borgen and Sharon Robertson)

Bill Borgen reported that CACEP is continuing its efforts to accredit academic programs in counselling in Canada. He mentioned the nomination of two new members of the Canadian Counselling and Psychotherapy Association to CACEP. They are Pam Patterson and Liette Goyer.

11. CE Chapter Doctoral Student Dissemination Award for 2018:

Presentation by Breanna Lawrence, sharing highlights from her doctoral dissertation.

12. Acknowledgements

Roberta Neault thanked all the members of the executive, with a special thanks to Jeff Landine for his years of service to the chapter, and to Peter Hall, for his year as President-Elect. Liette Goyer mentioned the inspiring leadership of the outgoing President, Roberta Neault.

13. Motion to adjourn by Ishu Ishiyama.

Appendix: Counsellor Educators Chapter Report

Oct 2017 to Apr 2018¹

Chapter Officers



President:
Roberta Neault



Past President:
Jeff Landine



President-Elect:
Peter Hall



Secretary/Treasurer:
Liette Goyer



Board Liaison:
Michel Turcotte

Our Membership²



173
Members
-25%

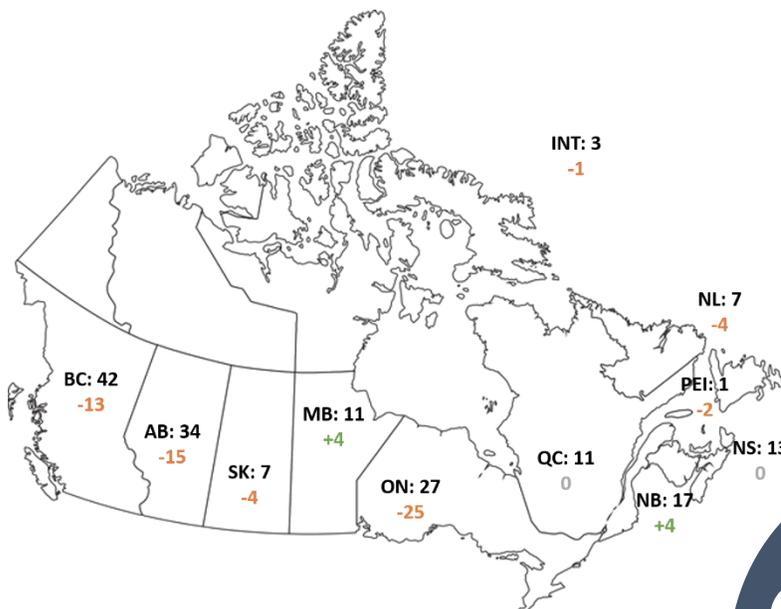
165
English
-56



167
Professional
Members
47% CCC



21
Professional
Student



8

French
0

\$5,376.⁶³
Bank Balance

Fees

\$20

Members /
Associate
Members

\$0

Student
Members

Expenses³

- 2 webinar presenters (\$1,000)
- 3 prizes for the student research symposium (\$450)
- 1 prize for the doctoral student dissemination award (\$500)
- Certification mapping project for French-language programs (\$1250)
- Other (e.g., translation, teleconference fees, and executive travel support for the conference/AGM; \$1,000)

¹ Report Submitted by Roberta Neault (Chapter President)

² As of April 2018

³ Some expenses still outstanding

5 Priority Areas

 <p>Increase membership by taking specific action</p>	 <p>Continue our newsletter</p>	 <p>Expand focus on supervision in the chapter</p>	 <p>Provide opportunities for more membership involvement</p>	 <p>Continue to offer awards for student research and doctoral research dissemination</p>
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Since October 2017, we have engaged in the following activities:

1	<p>Executive Meetings 5 teleconferences</p>	
2	<p>University Liaisons 23 volunteer representatives from counsellor education programs Orientation meeting March 12; ongoing email correspondence</p> <p>Research⁴ Examined CCPA certification eligibility of master's level students attending French-language universities (QC, ON, and NB) Results dissemination planned with Registrar / Chair of the Certification Committee</p> <p>Webinars Nov. 21: Counsellor Educators Chapter: Who are We?⁵ Dec. 6: Creative Strategies for Enhancing Student Engagement Jan 25: The Evidence Base for Psychotherapy</p>	 
3	<p>Newsletters 2 bi-lingual newsletters</p>	
4	<p>Conference Workshops of interest to counsellor educators highlighted in February newsletter</p>	
5	<p>Consultation list Updated list of members available for consultation on specific research areas</p>	 
6	<p>Supervisors Expand mandate/membership welcoming Supervisors with proposed changes to chapter name, bylaws, and 3 new board positions</p> <p>Bylaw Changes Proposed bylaw changes sent to members on April 24, to review before voting at our AGM on May 11; if approved by Chapter, need to be approved by CCPA board</p>	 
7	<p>Student Research Symposium Awards Anabelle Segovia Reyes (Masters in Drama Therapy, Concordia University) Sarah Johnson (Masters in Counselling, University of New Brunswick) Gabriella Hamelin (Masters in Career Counselling, Laval University)</p>	 
8	<p>Dissemination Award for Doctoral Students Breanna Lawrence (University of Victoria), <i>Counselling Youth with Co-Occurring Learning and Mental Health Challenges: A Family Approach</i></p>	 

⁴ Research conducted by Research Assistant, Danielle Lemelin, under the leadership of Secretary/Treasurer, Liette Goyer, and with cost-sharing from CCPA's Chapter Support Fund

⁵Recording available at: <https://ccpaaccp.adobeconnect.com/p5sr37yevu07/?proto=true>