

**Alberta/NWT Chapter Annual General Meeting Minutes
October 15, 2016**

St. Albert, Alberta

11:15AM-12:15 PM

1. Welcome and Opening

Motion to accept the minutes of last year's (2015/2016) AGM as circulated

2. Approval of Agenda

The motion to approve the agenda was moved by Carol Anne Haring and seconded by Gina Ko.

3. Approval of Minutes of last AGM (Sept 20, 2015)

As presented electronically prior to the meeting and in paper at the meeting

- **Motion to accept as presented.**

4. Annual Financial Report

Cathy Underhill, Secretary-Treasurer, presented the current balance in the account, as of October 14, 2016: \$12,799.27. Kathy noted that the chapter is in good shape, and asked for a motion to accept the balance as presented.

- **Motion to accept as presented.**

5. Introduction of the Board officers

6. Directors' Reports (submitted electronically prior to meeting & a limited number of paper copies on tables). Kathy noted that these were sent out electronically and that she had made a few paper copies for those who were interested in having a hard copy.

Motion to accept as presented. Kathy asked for a motion to accept the Director reports. Motion to accept reports was moved by Patricia Morgan and seconded by Carol Anne Haring

7. Nominations Report

- **Thanks to those Officers who are stepping down or completing terms.**

➤ **Motion to elect by acclamation as presented.**

Kathy reviewed the changes of officers and noted that the chapter is in good shape with almost all staying on or being elected/appointed to new roles, with the exception of Shakti Allen who has resigned from her position. A list of members was circulated earlier. Velma Noble will be staying on in her position for a second term. Lindsay Ashmore, student representative, will stay on for one or 2 more years (term length TBD). Cathy Underhill will be remaining in her position as secretary-treasurer for an additional 2 year term. Gina Ko will be stepping down from her advocacy role; however, Dawn Israel will be staying on in this position.

Motion to approve: Marcus Alexander

Seconded by Sheila.

All in favour. No abstentions. Carried.

Kathy thanked everyone for all of their hard work on behalf of the chapter.

8. Proposal of By-Law Amendments

Kathy reviewed proposed changes to the By-Laws, which were circulated in advance electronically. Two small adjustments are being proposed: one is to add the name of the president-elect to the list of signatories; the second one is to spell out the role of the Regulation Coordinator. Kathy noted that we have been operating under these already, but that they need to be formally added to the By-Laws and approved.

Motion to accept these additions as presented.

Moved: Velma Noble.

Seconded: Karen Stuart.

All in favour. No abstentions. Carried.

9. Update on Regulation

➤ **In Alberta (Nicole Imgrund)**

Nicole Imgrund, Regulation Coordinator, provided an overview of regulation going back over the past year and a half, with a note that the process had actually started 15 years ago, but that there wasn't the readiness to move forward at that time. Nicole brought everyone up to date on the status of the regulatory process, noting that the application, an 80-page document primarily compiled by Barbara MacCallum from CCPA Head Office, has been submitted as of one month ago, and that a response from government is being awaited. The FACT Alberta Steering Committee has accomplished a lot over the past year and Nicole acknowledged the tremendous amount of work that it has taken from all involved. Nicole reported that she is continuing to stay in touch and will be calling upon the members of the chapter to advocate at some point. Nicole emphasized the importance for everyone to understand the purpose of regulation and to take the time to explain this to others as well.

➤ **Across Canada (Barbara MacCallum)**

Barb spent some time reviewing regulation, the fact that it is for the protection of the public and not intended to benefit the practitioner, in order to have people who are competent and a way to investigate and adjudicate complaints. Barb noted that the CCPA does have an Ethics Committee but that the worst thing that can be done is to remove someone's membership and certification, which does not prevent them from practicing, whereas a regulatory college has the ability to impose fines, jail time, revocation of licence to practice. Barb went on to review the regulatory process in each of the provinces across the country.

➤ **Q & A**

There was some time allotted for questions and answers. Someone asked for clarification of the acronym FACT - Federation of Associations of Counselling Therapists. There was a question about the status of regulation in the Territories – at the present time, there is nothing in process there. There was a question about belonging to different colleges and it was noted that it is possible to belong to as many as one wishes, but there would have to be attention paid to the different requirements, since the colleges are regulated provincially. Nicole interjected that the primary purpose of FACT Alberta is to establish a regulatory body for those who do not currently belong to one, and to ensure that the protection of the public is in place, such that the work of a counselling therapist can only be done by someone who belongs to the regulatory body. Currently it is a “buyers beware” environment. Kathy asked for a round of applause to thank all of those involved in the regulatory process for the tremendous amount of work that has taken place, in particular on the part of Nicole, and Barb MacCallum, to move the process to where it is today.

10. Award Presentation

Nicole Imgrund asked for acknowledgement of all the work that Kathy O. has been putting into the chapter especially holding dual roles as President and Regional Director. Nicole thanked her for all of her hard work, acknowledging that much of the strength of the chapter is due to Kathy's dedication. There was a round of applause in recognition of Kathy's role. Kathy in turn thanked everyone for their acknowledgement.

11. Closure of Meeting. Motion to adjourn.