

**Canadian Counselling & Psychotherapy Association – Nova Scotia Chapter
Annual General Meeting
April 29, 2017.**

Minutes

1. Opening Welcome – The meeting was called to order at 12:45 p.m. by President, Belinda Josephson, who welcomed attendees.

2. Acceptance of the Agenda

Motion: To accept the agenda as presented.

Moved by Kelly Davison. Seconded by Marian McDonald.

Motion Carried

3. Minutes of the May 2016 AGM

Motion: To accept the minutes of the May 2016 AGM.

Moved by Patricia Wentzell. Seconded by Eric Ross.

Motion Carried.

4. President's Report

Belinda Josephson presented the President's Annual Report for 2016-17. Copies were distributed to members and the report will be posted on the CCPA NS Chapter website. The report highlighted:

- the growing membership of the Chapter, which is now at 270 members
- financial report, which was distributed to members and will be summarized in these minutes
- activities during the past year: three Regional Gatherings to promote networking among members (sponsored with the assistance of a grant from CCPA National Office that was applied for by Andrea Currie, our NS Director)
- Chapter Executive planned a professional development activity entitled Trauma-Informed Practice Level2, led by Dale Grouchy, and held at Acadia University to coincide with this AGM
- Chapter Executive's proposed amendment to Chapter by-laws to change the term for President and President-Elect positions from one to two-year positions (in keeping with the other Chapter and National elected positions)

Motion: To accept the President's report as presented.

Moved by Belinda Josephson and seconded by Karen Covey.

Motion Carried.

5. Financial Report

- Julie Mireault-Wiseman, Treasurer, presented the report for the 2016 fiscal year (period ending January 31, 2017). The opening balance on January 16, 2016 was \$6,883.00; revenue for 2016 was \$6,325.00; expenses for 2016 were \$4,012.33; anticipated expenses for conference calls, workshop, travel bursaries and a regional gathering are \$6250.00. The closing balance on March 29, 2017 was \$9,195.67.

Motion: To receive the Financial Report as presented.

Moved by Julie Mireault-Wiseman and seconded by Beth Robinson. Motion Carried.

6. By-Law Changes

Motion: That by-laws 2.3.1 and 2.3.1b be changed so that the terms for President and President-Elect positions move from one to two-year positions (in keeping with the other Chapter and National elected positions)

Moved by Wayne Maxwell and seconded by Andrew Potter-Cogan. Motion Carried.

7. Election of Officers

Treasurer – Jean Blackler

Appointed by acclamation.

Coordinator of Professional Development – Joan Conrad-Cormier

Appointed by acclamation.

Professional Identity and Advocacy – will remain vacant, as there were no nominees

The remaining executive members include: President – Belinda Josephson,

Past President – Eric Ross, **President-Elect** – Nick Zwaagstra

Secretary – Patricia Wentzell **Members-at-Large** – Karen Covey and Theresa Robertson

School Counsellor Liason – Belinda Josephson

8. Members who plan to attend the National CCPA Conference in Newfoundland in May were earlier invited to submit their names for a draw of travel bursaries sponsored by the Chapter, to offset travel costs. Four bursaries were awarded, pending proof of attendance: Teresa Francis, Scott Campbell, Bernadette Kehoe and Sybil Power.

9. Adjournment

Motion: To adjourn the meeting.

Moved by Wayne Maxwell and seconded by Andrew Potter-Cogan