

CANADIAN COUNSELLING AND PSYCHOTHERAPY ASSOCIATION
ASSOCIATION CANADIENNE DE COUNSELING ET DE PSYCHOTHÉRAPIE
PASTORAL AND SPIRITUAL CARE IN COUNSELLING CHAPTER
SECTION DU SOUTIEN PASTORAL ET SPIRITUEL EN COUNSELING

Minutes of the Annual General meeting
April 2nd, 2016, 07:00 am - 8:30 am
Hotel Travelodge Montreal Centre 50 Boul Rene Levesque West

Procès verbal de l'Assemblée générale annuelle
tenue le 21 mai 2016 de 7h00 à 8h30
Hôtel Travelodge Montreal Centre 50 Boul Rene Levesque West

ATTENDANCE/ PRÉSENCES: Cathy Underhill (Secretary); Jeanine Deshaies Roy (Treasurer); Nicole Richard (Member at Large); Gerard Vardy (Past President); Gary Simpson; Jim Robertson; Michael Monahan; (plus two other members) and Vickie- Anne Rodrigue (CCPA Board Representative)

Cathy Underhill, President called the breakfast meeting to order at 7:00 am. Gerard Vardy agreed to act as secretary on her behalf. Cathy thanked everyone for attending the AGM.

1. Motion to Approve 2016 Meeting Agenda / Proposition d'adoption de l'ordre du jour de l'Assemblée de 2016

Motion: Jim moved that the 2016 Meeting Agenda be approved.
Gary seconded the motion. No abstention. All in favour. Carried.

2. Minutes of the previous AGM 2015 at Niagara Falls ON/ procès verbal de l'AGA en 2015 à Niagara Falls ON.

Gerard Vardy present the minutes of the last AGM and gave a summary of the meeting minutes held in Niagara Falls, 21 May 2015.

Motion: Cathy moved that the 2016 Meeting Agenda be approved.
Jeannie seconded the motion. No abstention. All in favour. Carried.

3. Nomination and Appointment of Vice-President/ Nomination au poste de vice-présidence.

As the PSCC is a fairly young Chapter, it was noted that it is important to have a vice-president in order to ensure continuity. Cathy invited anyone interested in the position to contact her via email. Cathy explained the responsibilities of this position in general, and the term (a minimum 2 year commitment with a maximum duration of 4 years, in a 2-year term, renewable once).

Motion: Gerard moved that as a Board we would seek a Vice President nomination for the 2017 AGM in NFLD. Nicole seconded the motion. No abstention. All in favour.
Carried.

4. President's Report/ Rapport du Président.

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Each attendee received a copy of the 2015-2016 President's Report, covering the period November 2015 through to March 2016 (see attached document). Cathy reviewed the report, compiled by Gerard Vardy, with those in attendance.

Motion: Gary moved to accept the report as read. Jim seconded the motion. No abstention. All in favour. Carried.

5. Treasurer's Report / Rapport de la trésorière

Jeanine presented her financial report covering the last two years to those in attendance. Jeanine emphasized the importance of paying close attention to Chapter expenses, given the fact that the PSCC is a young Chapter. Jeannine pointed out that the statement of expenditures is roughly equivalent to the funds coming into the Chapter. A new initiative that is currently underway is the creation of a scholarship to a student enrolled in a Pastoral Counselling and Spirituality Master's program, in the amount of \$500.00 annually. Jeannine recommended that the Chapter build a solid financial base over the next few years.

Motion: Cathy moved to adopt the Treasurer's Report as presented, for the period April 1, 2015 – March 31, 2016. Gerard seconded the motion. No abstention. All in favour. Carried.

6. New business/ Nouvelles affaires

- a. Purpose of the Chapter - In response to a question that was raised, Cathy explained that the purpose of the Chapter is to support members who have an interest in spirituality in relation to their practice as stated in the Chapter by-laws:
- To provide an opportunity for Chapter members to meet and discuss pertinent issues related to pastoral and spiritual care in counselling.
 - The purpose of the Chapter will also give rise to a proposed name change which will be discussed at the AGM 2017.
 - It should also be noted that amending of the Chapter by-laws should also be on the agenda for the AGM 2017.

7. Date of AGM 2017/ Date de la prochaine AGA 20176

Our next AGM will be held prior to the CCPA Conference in St John NLFD in May 2017, exact date and time to be determined by the Board. Cathy thanked everyone who was present for the AGM. Cathy moved to adjourn the meeting at 8:30 am.