

**CACEP SITE VISITOR PRE-CONFERENCE TRAINING WORKSHOP APPLICATION FORM**

**2017 CCPA CONFERENCE – ST. JOHN’S, NEWFOUNDLAND**

**MUST BE RECEIVED BY 11:59 PM EASTERN TIME, JANUARY 15, 2017**

**Submit this completed application and your current résumé via email to** **william.borgen@ubc.ca**

**Applicant Information**

**First Name: Last Name:**

**City:**

**Province/Territory: Postal Code:**

**Preferred Phone Number: Preferred E-mail:**

**Current Position/Title:**

**Name of your current employer:**

**Number of years in your current position:**

**Number of years in the counselling/psychotherapy profession:**

**CCPA Membership #:**

**Number of years working in a master’s level counselling program. *Please state your cumulative service as a full-time, part-time or sessional employee.***

*By submitting this application, I understand and agree to (i) participating in the CACEP Site Visitor Pre-Conference Training Workshop (which includes pre-reading, a half-day in-person workshop in St. John’s, Newfoundland, and a post-workshop teleconference call); and (ii) participating as a site visitor for CACEP in the form of field visits, evaluation report writing and related consultations to assess master’s level counselling programs in Canada. Successful applicants will be granted $500.00 towards additional expenses related to attending the in-person site visitor training workshop in St. John’s, Newfoundland. This grant will be provided by CCPA. Participants will receive this funding after they participated in the post-workshop teleconference call.*

**Attestation**

I confirm that I do not have a criminal record. I further confirm that I do not have any other history of personal and professional conduct that conflicts with the *Code of Ethics* and *Standards of Practice* of the Canadian Counselling and Psychotherapy Association. Specifically, I confirm each of the following statements:

1. I have no active ethical complaints under investigation by an Association, regulatory College, legal system or entity.
2. I have not been the subject of an ethics investigation that resulted in disciplinary sanctions (including educative, reparative, or other corrective required actions).
3. I have not been named in a civil suit.
4. I have not been denied membership in a professional association or registration in a regulatory college for counselling or a related field.
5. I have never been refused, or dismissed from, employment based on my conduct.

If I cannot confirm all of the statements above, I will attach details to be taken into account when considering this application.

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**Signature of Applicant Date**

***Thank you for your interest in the CACEP Site Visitor Pre-Conference Training Workshop!***

***Please submit a COMPLETE application:***

* Application form
* Current résumé

***by January 15, 2017 at 11:59 pm ET via email to***

**william.borgen@ubc.ca**