

Minutes

Technology in Counselling Board Meeting

March 24, 2016 6:00pm ATL

Location: via CCPA teleconferencing with VSee

Minutes prepared by Sherry Law

Present

- Dan Mitchell (President)
- Sherry Law (President Elect)
- Lawrence Murphy (Director at Large)
- Shawn Smith (Director at large)
- Constance Lynn Hummel (Director at Large)

Regrets

- Michel Turcotte (Liaison to National Board)
- Dawn Schell (Treasurer)
- Linda Rombough (Secretary)

1. President Opened Meeting

2. Conference – AGM Schedule

Chapter Meeting Schedule	<ul style="list-style-type: none">• Key meetings particular to our chapter are listed on Wiggio. Please refer to the online calendar.• Meeting before Sherry's presentation in Rm 516B on April 1st at approx. 10:30am.• AGM luncheon, April 1st, 1pm.• Breakfast for members 7am, April 2, 7am.• CCPA exhibit booth April 2, 10am-11am, and 1pm-2pm.• CCPA awards ceremony, 6pm, April 2, 6pm/
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3. Approval of Minutes

Minutes (Feb. 17th, 2016)	<ul style="list-style-type: none">• MOTION: Sherry moved to approve minutes for Feb. 17th, 2016, seconded by Shawn.
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4. Reports

Presidents report	AGM
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	<ul style="list-style-type: none"> • Develop overview • Looking at the future • Open discussion to members using streaming or teleconferencing technology.

Financial report	<ul style="list-style-type: none"> • Account statement as of <i>Feb. 25, 2016</i> • Opening Balance: \$1408.35 • Closing Balance: \$1402.60 • Expenses – Bank Charges: \$5.75 • No outstanding cheques at this time <p>AGM: Board Members in attendance at conference will receive \$100 travel reimbursement.</p>
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Member Relations Report	<ul style="list-style-type: none"> • Introduce the purpose of member relations • Talk about achievements, hopes, plans • Lead discussion with members • Newsletter: great feedback from other presidents on the quality and content of the newsletter. A member asked to attend the AGM via Skype, so we are making a presence.
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Public relations report	<ul style="list-style-type: none"> • AGM report: Introduce the purpose of public relations • Talk about achievements, hopes, plans • Lead discussion with members • Brochures may be created for public relations. There is a cost associated to create the brochure, but this can be done inexpensively if photocopied (approx. \$100). • Will the board allow us to spend this? Dan motions. Constance seconds. • MOTION: Dan moved to approve expense to photocopy brochures for the AGM, and seconded by Shawn.
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Web Development report	<ul style="list-style-type: none"> • Shawn: Do we want to start a Chapter twitter account? • Agreement that social media outreach is a great idea but difficult as Board Members have a limited amount of time. • Only few people can see presence on Facebook. Twitter has a much broader reach. • Will look at developing a sustainable approach.
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Ethics Report	<ul style="list-style-type: none"> • n/a
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5. AGM Voting Item

	<ul style="list-style-type: none"> • Name change voting • Change president term from 6 year to 4 year term. <p>Follow-up:</p> <ul style="list-style-type: none"> • Going forward minutes should be less detailed and action based. • Location of minutes: Should they be place in the members' sign-in area. • Minutes are available on Wiggio for review.
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6. Meeting Adjournment

- Meeting was adjourned at (Mar 24, 2016, 20:05)

7. Next Meeting

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