

**CCPA Board Meeting
July 17, 2014
Teleconference
13:00-14:10 (ET)**

Present: Blythe Shepard (Chair), Lorna Martin, Miriam Duff, Margie Cain, Beth Robinson, Serge Hall, Trish McCracken Natasha Caverley, Tracy Duffy, Ashley Phillips, Bill Thomas, Barbara MacCallum (Secretary)

Regrets: Kiraz Johannsen, Kim Landine, Verdiane Bukumi, Sarah Holland, Michel Turcotte, Gisèle Lalonde

Guest: Kim Hollihan, CCPA, National Director, Stakeholder Relations

Welcome

- Blythe welcomed everyone and thanked them for attending the meeting.

Agenda

1. Approval of Agenda
2. Acceptance of the May 10-11, 2014 Minutes
3. Conflict of Interest
4. Information Items
5. Indigenous Survey
6. Legislative Support Fund Application – BC Chapter
7. Awards Committee
8. Advocacy
9. 50th Anniversary
10. Conference App
11. Next Meeting
12. Adjournment

1. Approval of the Agenda

- The Indigenous Survey was added to the agenda.

Motion: To approve the agenda as amended

**Moved by Natasha Caverley. Seconded by Margie Cain.
CARRIED.**

2. Acceptance of Minutes

Motion: To accept the minutes of the May 10-11, 2014 meeting as accurately reflecting the discussions and decisions of the Board.

**Moved by Miriam Duff. Seconded by Bill Thomas.
CARRIED.**

3. Conflict of Interest

- All attendees confirmed that they did not have a conflict of interest with regard to any of the agenda.
- A declaration of conflict may be made at any time during the meeting.

4. Information Items

CACEP-CCC Meeting

- A meeting was held on July 14-15, 2014 to discuss the future of CACEP and elements related to CCC.
- A project plan is being developed for the Phase 1 review of CACEP.
- There may be a funding request to support the Phase 1 review.
- The Phase 1 review will be discussed at the November 2014 Board of Directors meeting.

Trinity Western University

- Trinity Western University requires that its students agree to the following covenant:

By my agreement below I affirm that:

- *I have accepted the invitation to be a member of the TWU community with all the mutual benefits and responsibilities that are involved;*
- *I understand that by becoming a member of the TWU community I have also become an ambassador of this community and the ideals it represents;*
- *I have carefully read and considered TWU's Community Covenant and will join in fulfilling its responsibilities while I am a member of the TWU community.*
- More specifically the covenant relates to the following:
 - In keeping with biblical and TWU ideals, community members voluntarily abstain from the following actions:
 - communication that is destructive to TWU community life and inter-personal relationships, including gossip, slander, vulgar/obscene language, and prejudice
 - harassment or any form of verbal or physical intimidation, including hazing
 - lying, cheating, or other forms of dishonesty including plagiarism
 - stealing, misusing or destroying property belonging to others
 - sexual intimacy that violates the sacredness of marriage between a man and a woman
 - the use of materials that are degrading, dehumanizing, exploitive, hateful, or gratuitously violent, including, but not limited to pornography
 - drunkenness, under-age consumption of alcohol, the use or possession of illegal drugs, and the misuse or abuse of substances including prescribed drugs
 - the use or possession of alcohol on campus, or at any TWU sponsored event, and the use of tobacco on campus or at any TWU sponsored event.
 - The Supreme Court of Canada has upheld TWU's right to ask students to sign this covenant. Refer to

http://en.wikipedia.org/wiki/Trinity_Western_University_v._British_Columbia_College_of_Teachers

- The full text has of the decision can be found here:
- <http://scc-csc.lexum.com/scc-csc/scc-csc/en/item/1867/index.do>
- TWU has been accredited by CCPA's CACEP program.
- CCPA has received several pieces of correspondence related to the covenant.
- Legal counsel has reviewed options available to CCPA.
- The Board of Directors held an in camera discussion.

5. Indigenous Survey

- Bill Thomas (CCPA Indigenous Director) with the assistance of the National Office has developed a survey to be sent to all CCPA members who are on the list-serv.
- This survey asks for opinions on how the concerns/needs of Indigenous members would be best served.
- Bill requested assistance from the other Directors in completing the survey and encouraging their constituents to complete the survey.

6. Legislative Support Fund – BC Chapter

- The BC Chapter has applied for funding from the Legislative Support Fund.
- The Fund currently has \$8,000.
- The Chapter's Application was sent to the Board under separate cover.
- The Executive Committee reviewed the application and passed a motion to encourage the Board to support the application.
- The BC Chapter will contribute \$3990.00 and the Legislative Support Fund will contribute \$3,470.
- Only certified BC members are being included in the FACT-BC count as these will be the members automatically ported into the new College.
- CCPA will be sending the full amount required by FACT-BC to FACT-BC.
- The Chapter will then reimburse CCPA.
- This is the most efficient way to send the funds to FACT-BC.
- The request for funding may become an annual request as FACT-BC has noted that it may take several years for a new College to be formed in BC.
- The annual fee may increase as needs increase within FACT-BC.
- All BC members should be informed of the porting process once we have more definitive information.
- It was also noted that some CCPA members may also belong to BCACC (British Columbia Association of Clinical Counsellors).
- Duplicate membership is not being taken into account when heads are counted for FACT-BC fees.

Motion: To approve the BC Chapter application to the Legislative Support Fund for \$3,470.00.

Moved by Miriam Duff. Seconded by Trish McCracken.

CARRIED

7. Awards Committee

- As per the discussion at the May 2014 Board meeting an Awards survey was conducted.
- The Awards Committee is still analyzing the results of the survey.
- The Awards Committee would like to put forth two motions.
- With regard to the first motion, the Board discussed the income tax implications and made a decision to cap the awards at \$450.
- The Board also requests that the Awards Committee review the discussion which occurred at the May 2014 Board meeting to determine if there may be other ways in which an award may have value to a recipient.
- Barb MacCallum also noted that preliminary survey results indicated that the prestige of receiving the award was more important than the monetary value.
- A question was asked about the number of student members CCPA has vs. other types of members.
- A further request was made that the Awards Committee review the balance of student vs. non-student awards being offered by CCPA.
- The National Office will provide the data re students vs other member types to the Board and the Awards Committee as soon as possible.

Motion: All awards currently at the monetary value of \$300 (CCPA Resources and Training Materials Award; Robert Langlois Award; CCPA Master's Thesis Award; CCPA Research and Professional Article Award; and CCPA Counselling Book Award) be increased to \$450.

**Moved by Bill Thomas. Seconded by Serge Hall.
CARRIED**

Motion: That the CCPA Master's Thesis Award and the CCPA Doctoral Dissertation Award be offered annually.

**Moved by Beth Robinson. Seconded by Miriam Duff.
CARRIED**

8. Advocacy

- As one of its activities to heighten the visibility of CCPA, Impact has developed a Grassroots Toolkit.
- This has been sent to the Board under separate cover.
- Kim Hollihan provided an overview of the kit.
- Board participation will be optional as it's possible not all Board members will be participating in this activity.
- The list of participants will be finalized following the Board teleconference.
- Directors are asked to let Kim Hollihan know by July 21, 2014 if they would like to participate.
- Directors not on the call will be asked to respond by July 23, 2014.
- National Office will prepare and send letters to respective MPs (a list of Directors and their MPs has been prepared).
- The letter will include a meeting request.
- We will aim for meetings prior to the House of Commons resuming in September 15.
- However, there will be other opportunities in the fall when MPs are back in their ridings, specifically the weeks of October 13, November 10, and December 15.

- Natasha Caverley met with Elizabeth May (Leader, Green Party) last week and used the toolkit.
- Natasha indicated that the kit worked very well.
- Natasha also noted that the preparation session with CCPA National Office (Barbara MacCallum and Kim Hollihan) and Impact was extremely useful.

9. 50th Anniversary Celebrations

- At the May 2014 Board meeting, Board members requested that National Office look into special t-shirts for the 50th Anniversary Conference.
- Following are the costs for the T-Shirts and another option which is a poncho.
- One concern with the T-Shirts is that sizing is always a problem.
- T-Shirts would be around \$3,500.

Alstyle # 1301 Short sleeve T-shirt 100 % Cotton Tubular Jersey	Non Woven Poncho
1 colour (available in about 40 different colors) Imprint in 1 Location	1 colour (comes in black, white, blue and green....red is discontinued) Imprint in 1 Location
\$ 5.55 – Small – X Large \$ 7.70 – 2 X Large \$ 8.70 – 3X Large	\$7.25
Setup: \$ 30.00	Setup: \$ 50.00
https://www.alstyle.com/product/style/1301	http://www.debcosolutions.com/EN-US/category.aspx?&categoryGUID=18cbee a7-5043-42b9-9a65-005eaae04695&categoryID=NW6984&categoryLevel=2&pricing=CAD

- Discussion of this matter was deferred until the August 21, 2014 Board of Directors Meeting.

10. Conference App

- Several requests have been made to develop a conference app which would allow conference participants to have a complete interactive program of the conference on their cell phone.
- The app will cost between \$3,000 and \$7,000 depending on how sophisticated we want the app to be.
- An idea to consider is taking the money that would have been spent on the T-Shirts and investing it in the conference app.
- Discussion of this matter was deferred until the the August 21, 2014 Board of Directors Meeting.

11. Next Meeting

- The next meeting will be held on August 21, 2014 at 19:00 ET

12. Adjournment

Motion: To adjourn the meeting.

**Moved by Margie Cain. Seconded by Trish McCracken
CARRIED**

President

Date

SUMMARY OF MOTIONS

Motion: To approve the agenda as amended

**Moved by Natasha Caverley. Seconded by Margie Cain.
CARRIED.**

Motion: To accept the minutes of the May 10-11, 2014 meeting as accurately reflecting the discussions and decisions of the Board.

**Moved by Miriam Duff. Seconded by Bill Thomas.
CARRIED.**

Motion: To approve the BC Chapter application to the Legislative Support Fund for \$3,470.00.

**Moved by Miriam Duff. Seconded by Trish McCracken.
CARRIED**

Motion: All awards currently at the monetary value of \$300 (CCPA Resources and Training Materials Award; Robert Langlois Award; CCPA Master's Thesis Award; CCPA Research and Professional Article Award; and CCPA Counselling Book Award) be increased to \$450.

**Moved by Bill Thomas. Seconded by Serge Hall.
CARRIED**

Motion: That the following awards: CCPA Master's Thesis Award and CCPA Doctoral Dissertation Award be offered annually.

**Moved by Beth Robinson. Seconded by Miriam Duff.
CARRIED**

Motion: To adjourn the meeting.

**Moved by Margie Cain. Seconded by Trish McCracken.
CARRIED**

Summary of Action Items

Task Number	Minute Reference	Task	Date	Responsibility
1	5	Complete Indigenous Survey and encourage constituents to do so.	ASAP	Directors
2	7	Provide information on the number of student members to the Board	ASAP	National Office
3	8	Let Kim Hollihan know whether you will be participating in the Advocacy campaign	July 21 for Directors at the meeting. July 23 for Directors not at the meeting.	Directors