

**CCPA Board Meeting
February 20, 2014
Teleconference
13:00-14:00 (ET)**

Present: Blythe Shepard (Chair), Lorna Martin, Kiraz Johannsen, Kim Landine, Verdiane Bukumi, Sarah Holland, Michel Turcotte, Miriam Duff, Trish McCracken, Margie Cain, Beth Robinson, Natasha Caverley, Tracy Duffy, Barbara MacCallum (Secretary)

Regrets: Gisèle Lalonde, Serge Hall

Welcome

- Blythe welcomed everyone and thanked them for attending the meeting.
- Blythe also welcomed Michel Turcotte as the new Quebec Francophone Director.
- Michel indicated that he is pleased to return to the Board. He held this position previously.
- Michel is connected with OCCOQ in Quebec and also the career counselling community.

Agenda

1. Approval of Agenda
2. Acceptance of the January 16, 2014 Minutes
3. Conflict of Interest
4. Information Items
5. Regional Development Fund
6. Awards
7. Board Updates
8. Committee Updates
9. Questions/Concerns
10. Reminders
11. Next Meeting
12. Adjournment

1. Approval of the Agenda

Motion: To approve the agenda as presented.

**Moved by Verdiane Bukumi. Seconded by Kiraz Johannsen.
CARRIED.**

2. Acceptance of Minutes

Motion: To accept the minutes of the January 16, 2014 meeting as accurately reflecting the discussions and decisions of the Board.

**Moved by Miriam Duff. Seconded by Margie Cain.
CARRIED.**

3. Conflict of Interest

- All attendees confirmed that they did not have a conflict of interest with regard to any of the agenda items with the exception of Lorna Martin, Miriam Duff, and Natasha Caverley who will have a conflict with item 6, Awards.
- A declaration of conflict may be made at any time during the meeting.

4. Information Items

Research Conference

- Registration for the 2014 Research Conference is currently at 40 which is lower than anticipated.
- \$1,500 is being donated from each of the partner universities for a total of \$4,500.
- Blythe Shepard, Lorna Martin, Barb MacCallum and Nicole Maurice will be in attendance to represent CCPA.

COGNICA Survey

- The results of the Cognica survey were summarized and provided to Blythe Shepard and Margie Cain by Barb MacCallum.
- Blythe categorized the comments.
- Blythe and Margie then met via Skype to discuss next steps which included an analysis of the comments.
- The summarized data will be sent to the Board once translation has been completed.

Right By You Campaign

- The Right ByYou Campaign is targeted at teen suicide.
- At a CAMIMH meeting Kim Hollihan noted that the campaign referenced psychological services.
- When Kim discussed the definition of psychological services with the campaign's Executive Director, Jeff Moat, it became clear that only Psychologists and Social Workers were to be included in the campaign as these professions are regulated.
- On February 7, 2014, Blythe Shepard, Barb MacCallum and Kim Hollihan attended a teleconference with Senator Kirby (who spearheaded the funding of the campaign) and Jeff Moat.
- Senator Kirby indicated that there was no intent to exclude counsellors and psychotherapists.
- Kim is following up with Jeff Moat to determine how CCPA may be of assistance to the campaign.
- Kim will indicate to Jeff that the use of the term psychological services has to be extended to include counsellors and psychotherapists in order for CCPA to participate.
- Kim was also successful at having CAMIMH broaden the description of their mandate to include counsellors and psychotherapists by having the term "psychological services" changed to "mental health services".

5. Regional Development Fund

- A summary of the Executive Committee and Board input related to the Regional Development Fund was distributed to the Board of Directors.
- Directors were asked to submit feedback and also to indicate if they were willing to be part of a Work Package related to the Fund.
- A follow-up message was sent reminding Board members to provide their input.
- A set of criteria and a process must be developed to ensure that the Fund is used consistently.
- Blythe has developed draft criteria and a process.

- The document must be sent for translation and then will be sent to the Board for feedback.

6. Awards

- Lorna Martin left the call for this agenda item.
- A description of Mark Kelly's accomplishment was distributed to the Board.
- It was also noted that Mark is an active member of the Ethics Committee.

Motion: The CCPA Board of Directors recommends that Mark Kelly be awarded the Indigenous Practice Award.

**Moved by Beth Robinson. Seconded by Kiraz Johannsen.
CARRIED**

- A description of Lorna Martin's accomplishments was distributed to the Board.
- Miriam Duff spoke to Lorna's nomination for the Professional Contribution Award.
- She noted that she, Miriam, attended Lorna's doctoral dissertation which was about the creation of a national exam for Canadian counsellors.
- Miriam indicated that this was a watershed event in the history of counselling.
- In addition Lorna was successful in having Manitoba establish a certificate which recommended entry-level benchmark for those practitioners wanting to work as school counsellors
- This was again another watershed moment.
- Lorna also was able to take CCPA to the international stage when she was President.

Motion: The CCPA Board of Directors recommends that Lorna Martin be awarded the Professional Contribution Award.

**Moved by Trish McCracken. Seconded by Tracy Duffy.
CARRIED**

7. Board Updates

Newfoundland and Labrador – Tracy Duffy

- Tracey will be attending a meeting on counsellor regulation in NL in a couple of weeks.
- She has send out reminders to her constituents about the National and Research conferences.

Prince Edward Island – Margie Cain

- Margie indicated that the first Canadian School Counsellors week was a great success.
- NL was very active in communicating about the event.
- Umbrella health legislation was passed in PEI on December 20, 2013.
- As there is a small population of counsellors in PEI, current activities are focused on the structure of the College and how to make it viable.

Nova Scotia – Beth Robinson

- Beth noted the participation in Nova Scotia with regard to the first Canada School Counsellors week.

- The Acadia counselling program has been re-accredited for 6 years.
- Beth has been encouraging students to attend the Research Conference to be held at the University of Moncton on February 28 and March 1, 2014.
- Beth has been in contact with NSCCT (Nova Scotia College of Counselling Therapists) regarding supervision.
- Belinda Josephson, Beth Robinson, Barb MacCallum and Kim Hollihan met by teleconference with Impact on February 19, 2014 to discuss the upcoming meeting with 3 senior policy advisors from the Nova Scotia Department of Health and Wellness and 2 senior advisors from the Department of Education.
- This is a key meeting to discuss school counselling resources in the province and the impact that school counsellors have on early prevention.

New Brunswick Anglophone – Kim Landine

- Kim has been encouraging attendance at the Research Conference.
- Her presentation to students was postponed and she is in the process of rearranging it.
- She was pleased that CCPA had a booth at CANNEXUS this year.

Quebec Anglophone – Kiraz Johannsen

- Kiraz attended a Social Justice Chapter meeting.
- The Social Justice Chapter is ramping up for the silent auction at the 2014 conference in Victoria.
- The Social Justice Chapter is currently asking for suggestions for a local charity.
- Kiraz attended a QCA meeting and the QCA 55th anniversary gala.
- Students were invited and Kiraz used her Director's fund to subsidize 8 the Gala ticket costs for 8 students.
- Kiraz also thanked Blythe for the letter of congratulations and the door prizes.
- Kiraz will be conducting a presentation at Concordia in March and has been connecting with professors at McGill.
- Kiraz attended a meeting of the Regulatory Committee.
- Kiraz held a session in Montreal to assist counsellors in completing their applications for the Psychotherapy Permit.
- She is planning one in March for counsellors in Gatineau.
- The National Office will host the meeting.
- The grandfathering period ends in June 2014.
- Kiraz is also part of the Ethics Committee.

Quebec Francophone – Michel Turcotte

- Michel noted that he is a very active member of the board of OCCOQ.
- This is OCCOQ's 50th anniversary.
- OCCOQ is partnering with IAEVG in June 2014 for a conference in Quebec City.

Ontario Francophone – Verdiane Bukumi

- Verdiane has scheduled a presentation at the University of Ottawa and Karina Albert from the National Office will assist her.

- Barb MacCallum indicated that if a presentation in English is to be made at Carleton University, the National Office would be happy to make the presentation.

Manitoba/Nunavut – Miriam Duff

- Miriam was pleased to report that Manitoba/Nunavut membership is over 200.
- She is very happy with the growth in her region.
- The Manitoba Chapter has 80 members and is planning its AGM for March 8, 2014.
- Lorna Martin will be giving a presentation on regulation at the AGM.
- The Coalition that is pursuing regulation in Manitoba has the application form and is reviewing the requirements.
- The Manitoba Chapter has had minimal involvement with the pre-existing Coalition.
- The Manitoba Chapter Board is seeking a mandate from its members, hopefully at the upcoming AGM, regarding its position and approach towards advocating for the profession in Manitoba, including regulation.
- Miriam has presented to the two counselling classes at the University of Manitoba.
- The recruitment of students is still a work in process.
- The last Northern Initiative teleconference was poorly attended.
- Another meeting will be scheduled.
- It is important that the Northern Initiative members step forward to take the lead for this initiative.
- The webinar has been scheduled for March 21, 2014 from 12-1 and then again from 2-3 ET.
- Mark Kelly and Lloyd Hawkeye Robertson will be presenting.
- Miriam has been working with Karina Albert to ensure that the audio quality of the webinar is improved.
- The Creative Arts Chapter is creating its next newsletter and is planning its card exchange activity for the 2014 National Conference in Victoria

Alberta/NWT - Sara Holland

- Sara has been participating in the Northern Initiative.
- She will be attending a conference call this evening with the Alberta/NWT Chapter to assist in planning their AGM which is to be held in Edmonton this year.
- Blythe Shepard will be attending a meet and greet event on February 22, 2014 in Calgary.
- The Awards Committee is reviewing awards to determine how to increase participation and also whether to have additional awards or increase the monetary value of the awards for the 50th anniversary of CCPA.

British Columbia/Yukon – Natasha Caverley

- Natasha has been working with Barb MacCallum to ensure that the FHNA (First Nations Health Authority) is aware of the services provided by CCPA CCCs and to ensure that this designation is included in any service plans.
- Natasha was invited to participate in a panel at the University of Victoria with the BCACC Deputy Registrar.
- A call has gone out for a new BC/YK Director as Natasha is now the President-Elect.

- Natasha has been distributing special communications regarding EAP RFPs which have been released.
- She is also working with Mark Kelly a major contact in the Yukon.
- She is also actively involved with the Indigenous Circle, the BC Chapter, and the BC Task Group.
- Natasha met with Barb MacCallum and Tom Foster who is the western manager of Homewood Health Services (EAP) to make him aware of the value of CCCs and to ask him to assist in connections in the eastern part of Canada.
- Natasha has student rep applications for the University of Victoria to review.
- She has also been working with Monika Gal (CCPA CCC Registrar) and David Smith (CCPA Chair of Certification) to ensure that the new program in Kamloops has recognition by CCPA - including the establishment of a new Student Rep role at Thompson Rivers University.

Ontario Anglophone – Barb MacCallum on behalf of Trish McCracken

- The Ontario Ministry of Health and Long-Term Care have still not approved the registration regulations for the Psychotherapy Act.
- There is a possibility that the Act could be proclaimed without the proclamation of the Controlled Act.
- This will make the Ontario environment very confusing.
- The National Office has developed bookmarks to be sent to all Ontario members to describe the difference between an Association and a Regulatory College.
- A survey has been sent out to Ontario members to determine if they would like workshops and webinars on the application process to the new College.
- The Alliance will also be running a series of teleconferences (each Friday at noon) starting in March to assist Alliance members to obtain answers to questions about registration.

8. Committee Updates

Risk Management Committee

- No update

Governance Committee

- No update

Quality Assurance Committee

- Beth Robinson has created a chart to organize the various programs within CCPA and to determine when reviews should occur.
- Feedback has been provided.
- Additional review is required.

9. Questions/Concerns

- Chapter award dates vary.
- The closing date for each award will be placed next to the name of the Award on the website.

10. Reminders

- The next meeting will be in the evening i.e. 1900 p.m. ET.

11. Next Meeting

- The next meeting will be held on March 20, 2014 at 19:00 pm (ET).

12. Adjournment

Motion: To adjourn the meeting.

**Moved by Michel Turcotte. Seconded by Margie Cain
CARRIED**

President

Date

SUMMARY OF MOTIONS

Motion: To approve the agenda as presented.

**Moved by Verdiane Bukumi. Seconded by Kiraz Johanssen.
CARRIED.**

Motion: To accept the minutes of the January 16, 2014 meeting as accurately reflecting the discussions and decisions of the Board.

**Moved by Miriam Duff. Seconded by Margie Cain.
CARRIED.**

Motion: The CCPA Board of Directors recommends that Mark Kelly be awarded the Indigenous Practice Award.

**Moved by Beth Robinson. Seconded by Kiraz Johanssen.
CARRIED**

Motion: The CCPA Board of Directors recommends that Lorna Martin be awarded the Professional Contribution Award.

**Moved by Trish McCracken. Seconded by Tracy Duffy.
CARRIED**

Motion: To adjourn the meeting.

**Moved by Michel Turcotte. Seconded by Margie Cain
CARRIED**