

**CCPA Board Meeting
January 16, 2014
Teleconference
19:00-19:45 (EST)**

Present: Blythe Shepard (Chair), Miriam Duff, Trish McCracken, Gisèle Lalonde, Margie Cain, Serge Hall, Beth Robinson, Natasha Caverley, Tracy Duffy, Barbara MacCallum (Secretary)

Regrets: Lorna Martin, Kiraz Johannsen, Kim Landine, Verdiane Bukumi, Sarah Holland

Welcome

- Blythe welcomed everyone and thanked everyone for attending the meeting.

Agenda

1. Approval of Agenda
2. Acceptance of the November 23-24, 2013 Minutes
3. Conflict of Interest
4. Information Items
5. Board Members
6. Budget 2014-2015
7. Special Awards
8. Reminders
9. Next Meeting
10. Adjournment

1. Approval of the Agenda

Information items were added to the agenda.

Motion: To approve the agenda as amended.

**Moved by Gisèle Lalonde. Seconded by Margie Cain.
CARRIED.**

2. Acceptance of Minutes

Motion: To accept the minutes of the November 23-24, 2013 meeting as accurately reflecting the discussions and decisions of the Board.

**Moved by Natasha Caverley. Seconded by Serge Hall.
CARRIED.**

3. Conflict of Interest

- All attendees confirmed that they did not have a conflict of interest with regard to any of the agenda items.
- It was noted that a declaration may be made at any time during the meeting.

4. Information Items

Research Conference

- Registration for the 2014 Research Conference is quite low.
- Presenters have been informed about the time and date of their presentation.
- One of the complicating factors is that one of our sponsoring universities is on strike.

- Directors are encouraged to get the word out about attending the conference.

5. Board Members

- Due to the resignation of David Smith (President Elect) and Henri Albert Saraga (Quebec Francophone Director) a call for nominations for President Elect and Quebec Francophone Director was distributed.
- The nomination window closed on December 15, 2013.
- There was only one applicant for each position.
- The Board would like to welcome Michel Turcotte as the Quebec Francophone Director.
- Michel's term will start in February 2014 and will end in May 2015.
- The Board would also like to welcome Natasha Caverley as the President Elect.
- Natasha's term as President Elect will be from January 2014 until May 2015.
- Natasha will also remain as BC Director until a replacement can be found.
- The new position of Aboriginal Director was also advertised.
- One applicant was received.
- The Board would like to welcome Bill Thomas as the Aboriginal Director.
- Bill's term starts in May 2014 and ends at the AGM in May 2015.
- Bill has indicated that he will be stepping down from his role as President of the Indigenous Circle in May 2014.

6. Budget 2014-2015

Motion: That the 2014-2015 Budget be approved as presented.

**Moved by Miriam Duff. Seconded by Beth Robinson.
CARRIED**

7. Awards

- It was noted that some of the awards have not received an application.
- No applications were received for the Indigenous Practice Award, the Professional Contribution Award, and the Doctoral Thesis Award.
- Blythe will be sending out a message to request that Directors determine if anyone in their region would be a good candidate for the Professional Contribution Award and/or the newly created CCPA Indigenous Practice Award.
- The process for recommending someone will be contained in the email.
- Deadline for submissions is February 7, 2014.
- The following applicants for the Special Awards were recommended to the Board by the Executive Committee.
 - Lorne Flavelle Award – June Harper
 - Honorary Lifetime Membership Award – Lynda Younghusband
 - President's Award – The Honorable Justice Murray Sinclair.
- 2/3 of the Board must agree to the nominations.

Motion: That Dr. Lynda Younghusband be awarded an Honorary Lifetime Membership in CCPA.

**Moved by Miriam Duff. Seconded by Trish McCracken.
CARRIED**

- Barb MacCallum will determine if Lynda will be at the conference in May 2014

Motion: That the 2014 Lorne Flavelle Award for Volunteerism be awarded to June Harper.

**Moved by Beth Robinson. Seconded by Miriam Duff.
CARRIED**

Motion: That the 2014 CCPA Professional Champion Award be awarded to the Honorable Justice Murray Sinclair.

**Moved by Natasha Caverley. Seconded by Miriam Duff.
CARRIED
1 ABSTENTION**

- The process for selecting the nominee for the Professional Champion Award was reviewed.
- This recipient of this award is chosen by the President and the Board votes on whether to accept the recommendation.
- It was noted that Stéphane Grenier would also be a good candidate.
- Blythe indicated that she would consider him for next year.

8. Reminders

- The CCPA year-end is January 31, 2014.
- All expense receipts should be submitted as soon as possible.
- At the next Board meeting, Directors reports, Committee reports and work package reports will be on the agenda.
- The School Counsellors Chapter will be sending out material to celebrate Canadian School Counsellor Week – February 3-7, 2014.
- A document will be sent to the Board outlining the history and possible uses of the Regional Development Fund.
- Thanks to Trish McCracken for her suggestions about the Regional Development Fund.

9. Next Meeting

- The next meeting will be held on February 20, 2014 at 1:00 pm (EST).

10. Adjournment

Motion: To adjourn the meeting.

**Moved by Tracy Duffy. Seconded by Margie Cain
CARRIED**

President

Date

SUMMARY OF MOTIONS

Motion: To approve the agenda as amended.

**Moved by Gisèle Lalonde. Seconded by Margie Cain.
CARRIED.**

Motion: To accept the minutes of the November 23-24, 2013 meeting as accurately reflecting the discussions and decisions of the Board.

**Moved by Natasha Caverley. Seconded by Serge Hall.
CARRIED.**

Motion: That the 2014-2015 Budget be approved as presented.

**Moved by Miriam Duff. Seconded by Beth Robinson.
CARRIED**

Motion: That Dr. Lynda Younghusband be awarded an Honorary Lifetime Membership in CCPA.

**Moved by Miriam Duff. Seconded by Trish McCracken.
CARRIED**

Motion: That the 2014 Lorne Flavelle Award for Volunteerism be awarded to June Harper.

**Moved by Beth Robinson. Seconded by Miriam Duff.
CARRIED**

Motion: That the 2014 CCPA Professional Champion Award be awarded to the Honorable Justice Murray Sinclair.

**Moved by Natasha Caverley. Seconded by Miriam Duff.
CARRIED
1 ABSTENTION**

Motion: To adjourn the meeting.

**Moved by Tracy Duffy. Seconded by Margie Cain
CARRIED**

Summary of Action Items

Task Number	Minute Reference	Task	Date	Responsibility
1	4	Encourage registration for the Research Conference	ASAP	Board of Directors
2	7	Determine if Lynda Younghusband will be at the 2014 Conference	ASAP	Barb MacCallum
3	8	Submit any expenses by the first week of February	ASAP	Board of Directors