

**CCPA Board Meeting
September 20, 2012
Teleconference
13:00-13:33 (EDT)**

Present: Lorna Martin (Chair), Ron Lehr, Lilli Janzen, Serge Hall, Miriam Duff, Erin Crossland, George Dunne, Michel Lefebvre, Trish McCracken, Beatrice St. Amand-Doepker, Deborah Wood Salter, Barbara MacCallum (Secretary)

Regrets: Beth Robinson, Blythe Shepard, Sara Holland

Absent: Martin Reid, Marie Cardinal-Picard

Welcome

- Lorna welcomed everyone and thanked everyone for attending the meeting.

Agenda

1. Approval of Agenda
2. Acceptance of the August 16, 2012 Minutes
3. Conflict of Interest
4. Information Items
5. Ratification of Awards Motion
6. Public Facing Website Committee
7. Reminders
8. Next Meeting
9. Adjournment

1. Approval of the Agenda

Motion: To approve the agenda as presented.

**Moved by Erin Crossland. Seconded by Deborah Wood Salter.
CARRIED.**

2. Acceptance of Minutes

Motion: To accept the minutes of the August 16, 2012 meeting as accurately reflecting the discussions and decisions of the Board.

**Moved by Erin Crossland. Seconded by George Dunne.
CARRIED.**

3. Conflict of Interest

All attendees confirmed that they did not have a conflict of interest with regard to any of the agenda items.

4. Information Items

“So You Want To Be A Director” Webinar Series

- Lorna Martin will be hosting 4 webinars which will explain the role of a CCPA director.
- The purpose of the webinars is to encourage members to volunteer for service on the CCPA Board of Directors.
- Lorna will conduct the webinars in English.
- Maria De Cicco (CCPA President, 2007-2009) will host one webinar in French.
- The webinars will be recorded so that members who were unable to attend may listen to the presentation at a later time.

Supervision Course

- The first cohort of the Supervision Course started in September 2012.
- Interest in the course has been tremendous and in fact the course was oversubscribed.
- International interest has been shown in the course.
- Feedback will be sought from the first cohort to ensure that the course is meeting its intended purpose.

CCPA Research Conference

- Planning for the Research Conference has begun.
- The conference will be co-sponsored by the University of Ottawa.
- The dates are February 16-17, 2013.
- The Conference website was launched on September 20, 2012.
- Participants can now register and submit a proposal.
- Nick Gazzola (Associate Dean of Education, University of Ottawa) has been wonderful to work with.
- Registration fees have been kept as low as possible (\$50 for students, \$150 for non-students) to attract as large an audience as possible.

Regulation in Prince Edward Island

- At the end of August 2012, the Prince Edward Island Counselling Association (PEICA) received an invitation to provide feedback to the PEI Minister of Health and Wellness on proposed Umbrella Health Professions Legislation for PEI.
- Feedback is requested by October 5, 2012.
- This document is not an application but instead a consultation on the draft umbrella legislation.
- Lorna indicated that the three CCPA presidents are reviewing the material that was forwarded by Peter Mutch who is taking the lead for PEICA.

Regulation in Ontario

- The Ontario Transitional Council of Registered Psychotherapists and Registered Mental Health Therapists recently announced that it now anticipates proclamation in 2014 and not on April 1, 2013 as previously announced.
- There is a Transitional Council meeting on September 21, 2012 and a meeting of the Ontario Alliance of Mental Health Practitioners on September 22, 2012.

- Barb will provide a summary of both meetings to Trish and Michel.

Regulation in New Brunswick

- Serge reported that the legal counsel working on the NB legislation has moved to Nova Scotia.
- A new lawyer has been assigned.

British Columbia

- George noted that Lorna and Blythe had attended a meeting of the BC Chapter and were extremely well received.
- Topics of discussion included the 2014 CCPA Conference.
- The National Office will be following up with the BC Chapter.
- There is no additional news regarding regulation.
- The BC Task Group has hired a lobbyist.
- There is some indication that there may be a change of government in BC.

CCPA Conference Proposals

- Lilli suggested that a session on EAPs should be presented at the conference.
- Lorna indicated that she would discuss this with Lilli after the Board teleconference.
- Miriam inquired as to the status of the EAP research document.
- There are difficulties with confidentiality that have made web publication of a summary problematic.
- Lorna will report back on the status of the document at the November Board meeting.

Donna Marie Shaw Award

- Nicole Maurice (CCPA, Office Manager), is the recipient of a 2012 CSAE Donna Marie Shaw Award.
- She will be presented the award on November 2, 2012.
- It was suggested that CCPA may wish to place an ad in the newspaper congratulating Nicole.
- Barb MacCallum will discuss this with Nicole.

Motion: The Board of Directors of the Canadian Counselling and Psychotherapy Association wishes to congratulate Nicole Maurice for being awarded a 2012 CSAE Donna Marie Shaw Award.

**Moved by Michel Lefebvre. Seconded by Miriam Duff.
CARRIED.**

5. Ratification of Awards Motion

Motion: The Board of Directors of the Canadian Counselling and Psychotherapy Association ratifies the decision to approve the new Awards program as proposed by the Awards Committee on September 5, 2012.

**Moved by Serge Hall. Seconded by Beatrice St Amand-Doepker.
CARRIED.**

6. Public Facing Website Committee

- Volunteers are needed to serve on a committee to approve resources to be put on the public facing website.
- Thus far Lorna has only received two names.
- Lorna asked Board members to forward any additional names to her before the November Board meeting.

7. Reminders

- There will not be a Board meeting in October.
- Board members are asked to spend that time completing their Board and Committee reports.
- Reports are to be sent to Nicole Maurice by October 29, 2012.
- Please ensure that flight and hotel arrangements have been made.

8. Next Meeting

- The next meeting will be held in Ottawa on November 17 and 18, 2012.

9. Adjournment

Motion: To adjourn the meeting.

**Moved by Erin Crossland. Seconded by Trish McCracken.
CARRIED**

President

Date

SUMMARY OF MOTIONS

Motion: To approve the agenda as presented.

**Moved by Erin Crossland. Seconded by Deborah Wood Salter.
CARRIED.**

Motion: To accept the minutes of the August 16, 2012 meeting as accurately reflecting the discussions and decisions of the Board.

**Moved by Erin Crossland. Seconded by George Dunne.
CARRIED.**

Motion: The Board of Directors of the Canadian Counselling and Psychotherapy Association wishes to congratulate Nicole Maurice for being awarded a 2012 CSAE Donna Marie Shaw Award.

**Moved by Michel Lefebvre. Seconded by Miriam Duff.
CARRIED.**

Motion: The Board of Directors of the Canadian Counselling and Psychotherapy Association ratifies the decision to approve the new Awards program as proposed by the Awards Committee on September 5, 2012.

**Moved by Serge Hall. Seconded by Beatrice St Amand-Doepker.
CARRIED.**

Motion: To adjourn the meeting.

**Moved by Erin Crossland. Seconded by Trish McCracken.
CARRIED**

SUMMARY OF TASKS

Task No.	Reference No.	Task	Date	Responsibility
1	4	Provide summary of TC meeting and Alliance meeting to Ontario Directors	ASAP	Barb MacCallum
2	4	Follow up with BC Chapter regarding the National Conference	ASAP	National Office
3	4	Investigate newspaper ads regarding the Donna Marie Shaw award	ASAP	National Office
4	4	Report on the status of the EAP document at the November 2012 Board meeting	November 2012	Lorna Martin
5	6	Forward names for the Public Facing Website Committee to Lorna Martin	Before November 16, 2012	Board of Directors
6	7	Forward Board and Committee Reports to Nicole Maurice	October 29, 2012	Board of Directors and Committee Chairs
7	7	Make sure flight and hotel arrangements are made.	ASAP	Board of Directors