

**CCA Board Meeting/ Réunion du conseil d'administration de l'ACC**  
**March 27, 2007/ Le 27 mars 2007**  
**Teleconference - Téléconférence**  
**7:30 – 9:03 p.m. / 19 h 30 – 21 h 03**  
**(Ottawa)**

**Present / Présent:** David Paterson (Chair), Lorne Flavelle, Maria De Cicco, Réal Leclerc, Maxine MacMillan, Lynda Younghusband, Lorna Martin, Michel Turcotte (20:20), Connie Gerwing, Hope Wojcik, Mona Chevalier, Ron Lehr, Corrine Hendricken-Eldershaw, Loralee Warren, Janice Tester, Barbara MacCallum (Secretary).

**Regrets:** Bruce Bailey

**Welcome / Bienvenue**

- The President, David Paterson, welcomed everyone and thanked them for attending the meeting.
- David Paterson noted that this is the last formal meeting of this board.
- David formally congratulated all board members who will be returning for a second term.
- David also thanked those who will not be returning, Corrine Hendricken-Eldershaw, Lorne Flavelle, Bruce Bailey and Loralee Warren, for their service to CCA.
- David thanked all of the members of the board for their service and indicated that it had been a pleasure to work with everyone and to serve as the President for the past two years.
- David indicated that he was sure that the board and committee reports would reflect the record of achievement of this board.
- it has also been a wonderful achievement to have returned to a financial surplus position for the first time in this century.

**1. Agenda**

1. Approval of Agenda
2. Acceptance of Minutes
3. Conflict of Interest
4. Alberta Director
5. Ontario Coalition
6. Counsellor Competency Profile
7. CEU Credit Hours
8. CACEP
9. Awards
10. Conference Update
11. Chapters
12. Committee Reports
13. Director Update
14. Next Meeting
15. Adjournment

**Approval of the Agenda / Acceptation de l'ordre du jour**

**Motion:** To approve the agenda as presented

**Moved by Lorne Flavelle. Seconded by Maria De Cicco.  
CARRIED**

**2. Acceptance of minutes / Acceptation du dernier procès verbal**

- a discussion was held with regard to the wording in the proposed by-law changes.
- the clause in question is 3.4.6.
- Lorna Martin and Mona Chevalier agreed to propose new wording.
- this wording is required in the next 48 hours as Cognica will be going to press next week.

**Motion:** To accept the minutes of the January 15, 2007 meeting as accurately reflecting the discussions and decisions of the Board.

**Moved by Lorelee Warren. Seconded by Réal LeClerc.  
CARRIED**

**3. Conflict of Interest**

- All attendees confirmed that they did not have a conflict of interest with regard to any of the agenda items.

**4. Alberta/NWT Director**

- Maria De Cicco reported that Dr. Kris Magnusson has allowed his name to stand for Alberta Director.
- Kris was the 2006 recipient of the Stu Conger Award, is a counsellor educator and has many years of experience in career development.
- Lorelee indicated that he would be a great addition to the board.

**Motion:** To appoint Kris Magnusson as the Alberta/NWT Director for 2007-2009.

**Moved by Maria De Cicco. Seconded by Lorelee Warren.  
CARRIED**

**5. Ontario Coalition**

- Barb MacCallum provided an update on the activities in Ontario.
- Bill 171 is in second reading within the Ontario Legislature.
- we should know by March 31, 2007, if it passes second reading and how widely the public will be consulted on the bill.
- the Ontario Coalition is very active.
- there have been many meetings and conference calls.
- the Coalition will be meeting on March 31 in Toronto to review the brief developed by the consultant.

- Barb also noted that the Coalition will be going into a Stage 2 lobby campaign which will urge swift passage of Bill 171,
- the package will be going to translation later this week and will be sent to Mona and Hope for approval next week.
- Barb indicated that an appeal for funds has been made to Ontario members.
- however, in order to raise sufficient funds, it is recommended that a notice be sent to all CCA members across Canada.
- David and Maria both noted that it is important for all CCA members to be aware of what is happening in Ontario.
- what happens in Ontario will affect other provinces.
- Ron Lehr noted that Nova Scotia would support this activity as the message from the government in Nova Scotia has been that Nova Scotia will not move until another province has passed legislation.
- in order to ensure that an appropriate message is sent, a draft message has been developed by the National Office.
- this will be sent to all provincial directors for review and customization.
- this will then be sent back to National Office for review and distribution.

**6. Counsellor Competency Profile**

- David reported that this work is on schedule.
- a draft report has been sent to the Executive.
- the report will be available for the May 2007 Board meeting.

**7. CEU Credit Hours**

- at a previous board meeting, a proposal was presented to change from 4 CEUS to 24 Credit hours.
- the board requested that the National Office consult with Vivian Lalande.
- Barb MacCallum reported that she had done so and Vivian did not have any objections to the change.

**8. CACEP**

- David has met with Bill Borgen regarding the two members on the CACEP Council that must be re-confirmed or replaced.
- Bill Borgen and Sharon Cameron have not yet submitted any names and seem to be having difficulty in obtaining names.
- they have not been able to contact Karen Wright or Marcel Gingras.
- there were no suggestions from the board on how to expedite this matter.
- Ron Lehr volunteered to follow-up with the Counsellor Educator's Chapter.

**9. Awards**

- Lorelee Warren reported that the awards had been adjudicated and recipients notified.
- the Robert Langlois award did not have any nominees.
- it was agreed that names may be submitted for this award over the next few weeks.
- it is still possible to provide this award in May 2007.
- all directors are invited to submit names to Lorelee.

- David noted that the board awards still needed adjudication. These awards are:
  - Honourary Lifetime Membership
  - Professional Service Award
  - Lorne Flavelle Award
- David will send the names that have been suggested along with their CVs to the board for an email vote.

## 10. Conference Update

- Vancouver 2007
  - David reported in Bruce's absence.
  - the registration is going well and is almost at 400.
  - the conference hotel is full and registrants will need to go to other nearby hotels.
  - Barb noted that rooms had been reserved at the Coast for all directors.
  - David noted that directors should urge their constituents to register now as this conference may be full.
- Moncton 2008
  - Maxine reported on the Moncton activities.
  - website, logo, translation companies have been selected.
  - conference venue has almost been confirmed.
  - Réal reported that Moncton organizers will be liaising with their Vancouver counterparts.
- Saskatchewan 2009
  - Connie Gerwing reported that the committees are organized.
  - work has begun on several fronts.
  - a venue has been selected as well as a conference theme.
  - she will present the conference proposal in May at the board meeting.
- Conference Committee
  - Lorne Flavelle indicated that this committee will submit a report in May at the board meeting.
  - the report will indicate the roles that could be played centrally and the roles that the local committee could play.
  - advantages and disadvantages of both will be highlighted.

## 11. Chapters

- the board was provided with the Objectives of a new chapter called Couple, Marriage and Family Chapter.
- some discussion was held with regard to the language in the objectives.
- the language should be made consistent i.e. either refer to counsellor or therapist.
- also it may be prudent to add Counsellor or Therapist to the title of the Chapter.
- it was also noted that the French text needs to be reviewed based on the changes in the English objectives.

**Motion:** To receive the objectives of the Couple, Marriage and Family Chapter and instruct them to come forward with their full constitution.

**Moved by Connie Gerwing. Seconded by Maria De Cicco.**

**CARRIED**

**12. Committee Reports**

- David Paterson noted that Committee Reports were to be submitted as per the format established in November 2006.
- this will be very helpful to the new board.
- he also invited Committee Chairs to report on highlights during this call.

**Bilingual and Biculturalism Committee**

- Réal LeClerc reported on the activities of this committee.
- the committee was formed in Montreal and has met three times.
- a report will be tabled in May 2007.
- Réal noted that one of the recommendations will be to have the committee reports and directors reports translated for the board meetings and the website.
- this will require that reports are submitted earlier to allow for the translation.

**ASL Committee**

- Lorna Martin reported on this committee.
- she noted that one item that requires consideration is the Electronic Publication of Proceedings – Survey of Interest.
- the committee would like to establish if the board has an interest in pursuing this for 2008.
- if so, the committee will approach the 2008 committee and if the result is positive the committee will ask the 2007 conference organizers if the survey can be distributed at the Vancouver conference.
- the board agreed that this was a good idea and indicated that it would be a good idea to approach the Moncton committee.

**Ethics Committee**

- Corrine noted that the Ethics Committee has continued its challenging work.
- there is currently an issue of whether CCA should include a section on its membership/renewal form which requires members to indicate membership in other organizations or their status with other professional bodies.
- the committee is currently reviewing what other groups do and may make a proposal.
- it was noted that CCA has just re-admitted a sanctioned member.
- this was the first occurrence of this process being completed.
- it was noted that the Ethics Case in New Brunswick has now been adjudicated.
- the result of the court case was in CCA's favour.
- CCA has been awarded \$1,200 in damages which will be paid next month to CCA.
- the lawyer currently has the funds.
- this case was a result of the first full appeals process undertaken by CCA.
- the Ethics Committee is to be congratulated on its fine work.

**13. Directors Reports**

- Maria indicated that the Counsellor Educators will be holding a full day session at the Vancouver conference.
- the meeting will be on May 22.
- Lorna noted that Bill Schulz will be retiring this year.
- she invited any input with regard to honouring Bill.
- Corrine thanked David for his trip to PEI.
- David indicated that the trip had been a pleasure and that he had experienced wonderful hospitality.

**14. Next Meeting**

The next meeting will be on May 20, 2007 in Vancouver.

**15. Adjournment / Levée de la réunion**

- The board thanked David for his leadership and hard work.
- The meeting adjourned at 9:03 p.m. (Ottawa time).

**Motion:** To adjourn the meeting.

**Moved by Lorne Flavelle.  
CARRIED**

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President

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Date

**SUMMARY OF MOTIONS**

**Motion:** To approve the agenda as presented

**Moved by Lorne Flavelle. Seconded by Maria De Cicco.  
CARRIED**

**Motion:** To accept the minutes of the January 15, 2007 meeting as accurately reflecting the discussions and decisions of the Board.

**Moved by Lorelee Warren. Seconded by Réal LeClerc.  
CARRIED**

**Motion:** To appoint Kris Magnusson as the Alberta/NWT Director for 2007-2009.

**Moved by Maria De Cicco. Seconded by Lorelee Warren.  
CARRIED**

**Motion:** To receive the objectives of the Couple, Marriage and Family Chapter and instruct them to come forward with their full constitution.

**Moved by Connie Gerwing. Seconded by Maria De Cicco.**

**Motion:** To adjourn the meeting.

**Moved by Lorne Flavelle.  
CARRIED**

**SUMMARY OF TASKS**

<b>Item</b>	<b>Agenda Reference</b>	<b>Item</b>	<b>Date</b>	<b>Responsibility</b>
1	2	Provide new wording for by-laws	March 29	Lorna Martin, Mona Chevalier
2	4	Communicate Board Decision to Kris Magnusson	March 28, 2007	Barb MacCallum
3	5	Circulate message for Ontario Coalition	March 28, 2007	Barb MacCallum
4	5	Provide customized message for each province re Coalition funds	ASAP	All
5	8	Follow-up with Counsellor Educator Chapter re CACEP	ASAP	Ron Lehr
6	9	Circulate award nominees to board for adjudication	ASAP	David Paterson
7	9	Submit names for Robert Langlois Award	April 15, 2007	All
8	11	Communicate Board decision to new chapter	March 28, 2007	Barb MacCallum
9	12	Contact Moncton Committee re Electronic Proceedings	ASAP	Lorna Martin