

**CCPA Career Counsellors Chapter**  
Annual General Meeting  
Wednesday, May 7, 2014, 4:30-6:30pm  
Fairmont Victoria

**Present:** Nancy Arthur, Jennifer Baytor, Bill Borgen, Barbara Buchanan, Mildred Cahill, Sharon Cameron, Sarah Chettleburgh, Sarah Dawson, Laurie Detwiler, Edith Furey, Constance Gerwing, Gerry Goodine, Kim Hollihan, Jessica Isenor, Phil Jarvis, Kathleen Johnston, Jo-Ellen Lyslo, Kim Miller, Roberta Neault, Pamela Patterson, Dean Pilkey, Kathy Saunders, Dawn Schell, Michel Turcotte, Elaine Young, Jeff Landine, John Stewart, Danni Lei, Jon Woodend, Blythe Shepard, Pierre Beaudin (total present 31).

**1. Welcome:**

President Gerry Goodine called the meeting to order and welcomed members and guests. Gerry encouraged all present to sign-up for blog submissions and circulated a sign-up sheet.

**2. Approval of Agenda:**

**MOTION:** It was moved by Kim Hollihan and seconded by Bill Borgen that the agenda be approved as circulated. Motion carried.

**3. Approval of Minutes of AGM 2013**

Members in attendance were asked to review the minutes from the 2013 AGM. There were no errors or omissions reported.

**MOTION:** It was moved by Jessica Isenor and seconded by Dawn Shell that the minutes of the 2013 AGM be approved as circulated. Motion carried.

**4. Special Presentation:** Gerry presented Certificates of Appreciation recognizing the work of outgoing chapter members: Kim Hollihan, Jennifer Baytor, Roberta Neault, and Barbara Smith.

**5. President's Report**

Gerry reviewed key highlights from his written report. These included: the chapter's presence through communiques and social media; connection with the CCCD; the networking event hosted at CANNEXUS; CCPA Webinars hosted by the Chapter; two Vance Peavy award winners; Chapter research – A Snapshot Of Career Development In Canada; and financials. Gerry also acknowledged Jessica Isenor as the recipient of the Stu Conger Emerging Leader Scholarship. Also noted were open Chapter seats and outgoing team members.

Jessica Isenor also reviewed highlights of the President-Elect's Report and briefly commented on her activities which included: Representing the Chapter at CANNEXUS14, four Communiques, and chairing the Research Subcommittee who will present findings at the IAC 2014, CCPA 2014, APCDA 2014, IAEVG 2014, and CANNEXUS15 (proposed) conferences.

**MOTION:** It was moved by Roberta Neault and seconded by Nancy Arthur that the President's report be approved as presented. Motion carried.

## **6. NEW MOTION: Waive Chapter Fee for student membership**

Jessica Isenor moved, Kim Miller Seconded

**Discussion:** Would waiving fees deplete resources for regular members? Since students can be students for a long time, should this be time limited? It was suggested that a time limited model could have administrative implications. Jessica Isenor added that regular chapter fees are not generally influenced by the number of chapter members (e.g. Webinars, awards, teleconferencing, translation fees, etc.).

**MOTION AMENDMENT:** Introduce a 3-year pilot project to waive chapter fee for student membership. Assess increases in membership, student engagement and costs to waiving the fees.

**MOTION:** Carried, Jessica Isenor abstained.

## **7. Election for New Chapter Members:**

Teresa Francis was nominated for President Elect.

Nominations for Member-At-Large: Rebecca Hudson-Breen, Dawn Schell

Nancy Arthur nominated Danni Lei and Jon Wooden as co-Members-At-Large

These members accepted the nominations. Since there were no competitions for positions, no elections were held.

## **8. Treasurer's Report:**

The Treasurer's report did not arrive in time for them to be reviewed at the AGM. A draft summary was read to those in attendance but there was no vote on the draft report to be accepted.

## **9. Presentation of 2014-15 Executive**

Gerry introduced the Chapter Executive for 2014-2015 as follows:

President: Jessica Isenor

President-Elect: Teresa Francis

Treasurer: Jo-Anne Willment

Member at Large: Dawn Schell

Member at Large: Rebecca Hudson-Breen

Co- Members at Large: Danni Lei and Jon Woodend

Past President: Gerry Goodine

## **10. Acknowledgement of 2014 Dr. Vance Peavy Travel Bursary Recipients:**

Gerry acknowledged the work of Danni Lei and Jon Woodend, who were awarded the 2014 award, and commended them for their work.

## **11. Goals for Career Development Chapter 2014-2015**

Attendees of the AGM were invited to split into three working groups to identify goals and priorities for the executive of the Career Counsellors Chapter to work on over the coming year. Groups submitted the following points:

### **Group #1**

- Online mentorship - member can offer to supervise/mentor
- Online resource share - chapter projects, tools, webinars, discussion boards?

### **Group #2**

- Attract students into career development area
- Connect students to the career development chapter and CCPA
- Encouraging students to present at CCPA/CCPA Research Conferences (posters)
- Vance Peavy award has been geared up to be used for either conference
- Advocate for the use of the Career Counselling Standards & Guidelines
- Chapter too on a project and moved it forward. Important to show this movement
- Survey students to find out what their interests and concerns are in this area

### **Group #3**

- Carry on blog, etc. & connections
  - Students reaching out to students
    - Grow the org that way
    - The will want to get their certification
  - Determine how student can cont. to chapter
- Grow Membership
  - Prof. devel. Through membership
  - Info about schools and meeting standards to share with students. What doors will be open?
  - Communication & clarification about mobility
- Clarification about routes to certification